

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO POLICY AND FINANCE COMMITTEE

Agenda Item No 18

meeting date: 22 NOVEMBER 2011
 title: REVENUE BUDGET MONITORING 2011/12
 submitted by: DIRECTOR OF RESOURCES
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1 PURPOSE

1.1 To consider the position on the overall revenue budget for the current financial year.

2 ORIGINAL BUDGET 2011/12

2.1 The original budget agreed for the current year is set out below.

	Original Estimate 2011/12 £
Committee Net Requirements	7,571,500
Capital Charges Adjustment	-659,240
Committee Expenditure After Adjustments	6,912,260
Other Items - Interest Payable	26,250
- Interest on balances	-30,000
- Council Tax freeze grant	-78,660
-New Homes Bonus grant	-60,000
Expenditure After Other Items	6,769,850
Less Added to/(taken from) Earmarked Reserves	
Elections	19,870
Government Connect	-4,520
Building Control Fee Earning	-44,730
Local Development Framework	-11,580
Performance Reward Grant	-52,690
Planning Delivery	-109,770
RV Crime Reduction Partnership	-9,040
DEFRA Clean Air	-4,500
Revaluation Reserve	2,000
Taken From Revenue Balances	-186,459
Net Expenditure	6,368,431

3 COMMENTS

3.1 Accountants are part way through preparing the revised estimates for the current financial year. Aiding this work are the regular monitoring reports that are prepared for budget holders and Management Team. Committees have been receiving their monitoring reports in the November 2011 cycle of meetings.

3.2 Looking at three of the largest elements within our budget - employee costs, fees and charges and interest. The position at the end of October on these was as follows:

3.3 **Employees**

Position at end of October:

	£'000
Budget	3,605
Actual	3,433
Difference	-172

You can see this is a significant variance, especially given we are only just over half way through the year. However this is as a direct result of the number of vacant posts currently within our budget. Annex 1 shows the variances by individual cost centre.

3.4 **Fees and Charges**

Position at end of October:

	£'000
Budget	-1,205
Actual	-1,190
Difference	15

Annex 2 shows the variances by individual cost centre.

3.5 **Interest**

Position at end of October:

	£'000
Budget	-18
Actual	-14
Difference	4

As well as interest received on the day-to-day investment of surplus cash, the above figure includes interest receivable from the loan arrangement with Roefield (£9K to the end of October). At this stage it is difficult to predict how our final interest figure will be in comparison to our budget for the year. When preparing the original estimate in January we anticipated interest rates would start to rise before the end of 2011/12, however this is now looking less likely.

4 SUMMARY

4.1 In summary, the position is as follows:

	£'000
Employees	-172
Income	15
Interest	4
Total Net Savings/Underspend/Extra Income	-153

5 CONCLUSION

- 5.1 As previously reported, given the number of vacant posts currently within our establishment it is not surprising that the greatest savings relate to employee costs.
- 5.2 Recommendations arising from the recent restructuring exercise are to be considered elsewhere on the agenda for this committee. The revised estimates will then be prepared based on any new agreed structure.
- 5.3 On income the largest variances are still as previously reported. Income from Planning Fees is ahead of budget. However, Building Control income is significantly down compared to that forecast, the reason being that private firms are increasingly being used rather than our own service.
- 5.4 As you can see from the above there are already substantial savings against the budget. We anticipate that further savings will be made before the end of the year. Therefore, overall the level of savings against the original estimate are likely to be significant.

HEAD OF FINANCIAL SERVICES

PF71-11/LO/AC
15 November 2011

Employee Costs Compared With Original Budget – April 2011 to October 2011

Cost Centre	Cost Centre Name	Original Estimate to end August 2011	Actual to end August 2011	Variance
ARTDV	Art Development	8,954	5,560	-3,394
ATTEN	Mayor's Attendant/Keeper	8,234	6,718	-1,516
CEXEC	Chief Executives Department	560,306	521,849	-38,457
CFOOD	Clitheroe Food Festival 2011	0	1,685	1,685
CIVST	Civic Suite	6,631	4,703	-1,928
CLMKT	Clitheroe Market	2,294	1,627	-667
CLOFF	Council Offices	23,551	21,767	-1,784
COMMD	Community Services Department	679,809	651,873	-27,936
COMPR	Computer Services	83,460	70,907	-12,553
CONTC	Contact Centre	42,033	39,839	-2,194
COSDM	Cost of Democracy	4,192	3,523	-669
CPADM	Car Park Administration - Off Street	28,355	26,662	-1,693
DNHAM	Downham Toilets	140	140	0
ELECT	Register of Electors	30	0	-30
EXREF	Exercise Referral Scheme	59,030	57,657	-1,373
FSERV	Financial Services	316,007	315,891	-116
LNGYM	Longridge Gym	28,755	26,893	-1,862
LSERV	Legal Services	173,292	176,878	3,586
MELLR	Mellor Toilets	609	608	-1
OMDEV	Organisation & Member Development	208,438	190,809	-17,629
PARLI	Parliamentary Elections	0	436	436
PKADM	Grounds Maintenance	141,053	132,653	-8,400
PLATG	Platform Gallery	27,112	24,125	-2,987
PLDEV	Planning Delivery	36,520	36,542	22
RCOLL	Refuse Collection	373,180	365,902	-7,278
REVUE	Revenues & Benefits	318,747	289,050	-29,697
RPOOL	Ribblesdale Pool	176,604	172,104	-4,500
RVPRK	Ribble Valley Parks	0	51	51
SDEPO	Salthill Depot	21,302	18,804	-2,498
SPODV	Sports Development	10,830	26,433	15,603
STCLE	Street Cleansing	82,164	74,916	-7,248
TFRST	Waste Transfer Station	13,580	13,900	320
TURSM	Tourism	30,611	30,410	-201
VEHCL	Vehicle Workshop	34,795	34,790	-5
WKSAD	Works Administration	104,083	86,976	-17,107
	TOTAL	3,604,701	3,432,680	-172,021

Fees and Charges Compared With Original Budget – April 2011 to October 2011

Cost Centre	Cost Centre Name	Original Estimate to end October 2011	Actual to end October 2011	Variance
ARTDV	Art Development	0	-473	-473
BCSAP	Building Control SAP Fees	-2,765	-3,334	-569
BLDGC	Building Control	-148,270	-106,004	42,266
CEXEC	Chief Executives Department	-14	-189	-175
CIVST	Civic Suite	-3,445	-4,918	-1,473
CLAND	Contaminated Land	-50	0	50
CLCEM	Clitheroe Cemetery	-23,196	-23,921	-725
CLMKT	Clitheroe Market	-96,040	-95,020	1,020
CLOFF	Council Offices	0	-100	-100
COMMD	Community Services Department	0	-336	-336
COMPR	Computer Services	-14	0	14
DOGWD	Dog Warden & Pest Control	-7,402	-6,975	427
DRAIN	Private Drains	-1,530	-1,056	474
EALLW	Edisford All Weather Pitch	-14,113	-14,890	-777
EDPIC	Edisford Picnic Area	-720	-740	-20
EHKAA	PK06 HKA Vauxhall Vivaro panel van	0	-228	-228
ENVHT	Environmental Health Services	-12,503	-13,208	-705
EXREF	Exercise Referral Scheme	-2,569	-1,753	816
FSERV	Financial Services	-14	0	14
LANDC	Land Charges	-44,104	-39,075	5,029
LICSE	Licensing	-68,479	-68,429	50
LNGYM	Longridge Gym	-14,268	-12,710	1,558
LSERV	Legal Services	-7	-5	2
OMDEV	Organisation & Member Development	-273	-640	-367
PARLI	Parliamentary Elections	0	-7,399	-7,399
PLANG	Planning Control & Enforcement	-239,787	-257,069	-17,282
PLATG	Platform Gallery	0	-659	-659
RCOLL	Refuse Collection	-1,797	-3,287	-1,490
REVUE	Revenues & Benefits	-7	-5	2
RIGHT	Public Rights of Way	0	-3,146	-3,146
RPOOL	Ribblesdale Pool	-197,030	-190,600	6,430
RVPRK	Ribble Valley Parks	-6,986	-6,370	616
SEATS	Roadside Seats	0	-400	-400
SIGNS	Street Nameplates & Signs	-480	0	480
SPODV	Sports Development	-1,182	-208	974
STCLE	Street Cleansing	-6,430	-6,240	190
TRREF	Trade Refuse	-106,640	-112,593	-5,953
TURSM	Tourism	0	5	5
VARIOUS	Car Parks	-197,783	-202,504	-4,721
VARIOUS	Meals on Wheels	-6,706	-5,705	1,001
TOTAL		-1,204,604	-1,190,182	14,422