

# RIBBLE VALLEY BOROUGH COUNCIL

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Dear Councillor

The next meeting of the **OVERVIEW AND SCRUTINY COMMITTEE** is at **6.30pm** on **TUESDAY, 25 AUGUST 2011** in the **COUNCIL CHAMBER, TOWN HALL, CHURCH STREET, CLITHEROE.**

I do hope you will be there.

Yours sincerely

CHIEF EXECUTIVE

To: Committee members (Copy for information to all other members of the Council)  
Directors  
Press

## AGENDA

### Part I – items of business to be discussed in public

1. Apologies for absence.
- ✓ 2. Minutes of the meeting of held on 21 June 2011 – copy enclosed.
3. Matters arising (if any).
4. Declarations of Interest (if any).
5. Public Participation (if any).
6. Reports from Representatives on Outside Bodies (if any).
7. Scrutiny Training – County Hall Preston – verbal report by attending Councillors.
- ✓ 8. Progress Reports from Working Group:
  - (a) Representatives on Outside Bodies.
  - (b) Member training.
  - (c) Safeguarding.
  - (d) Ribble Valley Borough Council Website.
  - (e) Energy Efficiency in council-owned buildings.
  - (f) The Functioning of this Committee.

- ✓ 9. Quarter 1 Performance Indicators – report of Principal Policy and Performance Officer – report enclosed.
- ✓ 10. Guidance for Fourth Option Councils – Guidance from the Centre for Public Scrutiny – copy enclosed (for committee members only)

Part II – items of business **not** to be discussed in public

None.