

INFORMATION

# RIBBLE VALLEY BOROUGH COUNCIL

## REPORT TO PLANNING AND DEVELOPMENT COMMITTEE

Agenda Item No

meeting date: 14 JULY 2011  
 title: REVENUE MONITORING 2011/12  
 submitted by: DIRECTOR OF RESOURCES  
 principal author: TRUDY HOLDERNESS

### 1 PURPOSE

1.1 To let you know the position for the first three months of this year's revenue budget as far as this committee is concerned.

1.2 Relevance to the Council's ambitions and priorities:

- ❖ In accordance with corporate performance and improvement plan objective 2, "to maintain critical financial management and controls," this report provides members with information to ensure that budget allocation and expenditure is in line with corporate priorities.

### 2 FINANCIAL INFORMATION

2.1 Shown below, by cost centre, is a comparison between actual expenditure and the original estimate for the period. You will see an overall under spend of £36,786. However, after allowing for estimated transfers to and from earmarked reserves this changes to a net under spend of £23,136.

| Cost Centre | Cost Centre Name                   | Net Budget for the full year £ | Net Budget to the end of the period £ | Actual including Commitments to the end of the period £ | Variance £ |   |
|-------------|------------------------------------|--------------------------------|---------------------------------------|---|------------|---|
| DEVDP       | Development Department             | 0                              | 0                                     | 196   | 196        | G |
| PLANG       | Planning Control & Enforcement     | 120,890                        | -69,011                               | -96,645   | -27,634    | R |
| PLANP       | Planning Policy                    | 155,890                        | -59                                   | 0   | 59         | G |
| PLDEV       | Planning Delivery                  | 143,320                        | 15,972                                | 24,221  | 8,249      | R |
| BCSAP       | Building Control SAP Fees          | -1,470                         | -840                                  | -795  | 45         | G |
| BLDGC       | Building Control                   | 69,620                         | -43,843                               | -30,576   | 13,267     | R |
| AONBS       | Area of Outstanding Natural Beauty | 13,270                         | 0                                     | 0   | 0          | G |
| COMMG       | Community Groups                   | 19,260                         | 6,100                                 | 5,500   | -600       | G |
| COUNT       | Countryside Management             | 49,930                         | 16,912                                | -1,405  | -18,317    | R |
| FPATH       | Footpaths & Bridleways             | 5,550                          | 74                                    | 0   | -74        | G |
| HIGHH       | High Hedges                        | 2,100                          | 0                                     | 0   | 0          | G |
| PENDU       | Pendle Hill User Group             | 0                              | 0                                     | -7,500  | -7,500     | R |
| CONSV       | Conservation Areas                 | 12,000                         | 0                                     | 119   | 119        | G |
| ALBNM       | Albion Mill                        | -3,060                         | 6,279                                 | 7,304   | 1,025      | G |
| INDDV       | Economic Development               | 109,610                        | 5,408                                 | 84  | -5,324     | R |
| PLSUB       | Grants and Subscriptions           | 15,390                         | 0                                     | 0   | 0          | G |

| Cost Centre                       | Cost Centre Name                      | Net Budget for the full year £ | Net Budget to the end of the period £ | Actual including Commitments to the end of the period £ | Variance £     |   |
|-----------------------------------|---------------------------------------|--------------------------------|---------------------------------------|---|----------------|---|
| CINTR                             | Clitheroe Integrated Transport Scheme | 6,910                          | 5,447                                 | 5,150   | -297           | G |
| <b>Total net cost of services</b> |                                       | <b>719,210</b>                 | <b>-57,561</b>                        | <b>-94,347</b>  | <b>-36,786</b> |   |

| Items added to / (taken from) balances and reserves |                                |                 |               |               |                |
|---|--------------------------------|-----------------|---------------|---------------|----------------|
| PLBAL H234  | Building Control Reserve Fund  | -44,730         | 43,239        | 30,338        | -12,901        |
| PLBAL H268  | Planning Delivery Reserve Fund | -109,770        | -15,972       | -24,221       | -8,249         |
| PLBAL H253  | Local Development Framework    | -11,580         | 0             | 0             | 0              |
| PLBAL H273  | Pendle Hill User Reserve Fund  | 0               | 0             | 7,500         | 7,500          |
| <b>Net Balances and Reserves</b>                    |                                | <b>-166,080</b> | <b>27,267</b> | <b>13,617</b> | <b>-13,650</b> |

|                        |                |                |                |                |
|------------------------|----------------|----------------|----------------|----------------|
| <b>Net Expenditure</b> | <b>553,130</b> | <b>-30,294</b> | <b>-80,730</b> | <b>-23,136</b> |
|------------------------|----------------|----------------|----------------|----------------|

- 2.2 The variations between budget and actuals have been split into groups of red, amber and green variance. The red variances highlight specific areas of high concern, for which budget holders are required to have an action plan. Amber variances are potential areas of high concern and green variances are areas that currently do not present any significant concern.

| Key to Variance shading                    |   |
|--|---|
| Variance of more than £5,000 (Red)         | R |
| Variance between £2,000 and £4,999 (Amber) | A |
| Variance less than £2,000 (Green)          | G |

- 2.3 We have then extracted the main variations for the items included in the red shaded cost centres and shown them with the budget holder's comments and agreed action plans, in Annex 1.

- 2.4 Amber variances are also normally reported with budget holders' comments. However, other variations are less than £2,000 and therefore there are no Amber variances to report to this meeting.

### 3 CONCLUSION

- 3.1 The comparison between actual and budgeted expenditure shows an underspend of £23,136 for the first three months of the financial year 2011/12.

1

- 3.2 The main reasons for the underspend is the funding of £16,835 from the Department for Communities and Local Government for Habitats and Climate Change funding, which will be added to general fund balances at the end of the year, and the additional income from planning fees of £27,497.
- 3.3 The main area of concern for this committee is the reduced income from building regulation fees. Total income received for building regulation fees for the first quarter of this year was £41,589, which does not compare favourably with the estimate of £58,328.

TRUDY HOLDERNESS  
SENIOR ACCOUNTANT

PD7-11TH/AC  
1 JULY 2011

## PLANNING &amp; DEVELOPMENT COMMITTEE

## RED VARIANCES

| Budget Holder | Ledger Code | Ledger Code Name  | Budget for the Full Year | Budget to the end of the period | Actual including Commitments to the end of the period | Variance | Reason for Variance  | Action Plan as agreed between the Budget Holder and Accountant   |
|---------------|-------------|---|--------------------------|---------------------------------|---|----------|--|--|
| G Lawson      | BLDGC/8405n | Building Control / Building Regulation Fees             | -230,000                 | -58,328                         | -41,589   | 16,739   | R<br>Income from building regulations fees is down. This is mainly due to current economic climate but also due to some organisations using private competitors. | All expenditure is being scrutinised and fees increased  |
| J Macholc     | PLANG/8404u | Planning Control / Planning Fees                        | -360,000                 | -64,476                         | -91,973   | -27,497  | R<br>Two large applications, Calderstones, Whalley and Barrow Brook, Barrow received in April  | Income to be monitored over the next few months and estimate revised if necessary when estimates reviewed. |
| C Hirst       | PLDEV/2881  | Planning Delivery / Purchase of equipment and materials | 0                        | 0                               | 8,142   | 8,142    | R<br>Expenditure relates to Strategic Housing Requirement Review. Expenditure was budgeted to come in 2010/11 but has slipped into new financial year            | Estimate will be revised when estimates reviewed. Expenditure to be funded from an earmarked reserve       |

| Budget Holder | Ledger Code | Ledger Code Name   | Budget for the Full Year | Budget to the end of the period | Actual including Commitments to the end of the period | Variance | Reason for Variance   | Action Plan as agreed between the Budget Holder and Accountant  |
|---------------|-------------|--|--------------------------|---------------------------------|---|----------|---|---|
| C Hirst       | INDDV/3013  | Economic Development / Subscriptions                     | 19,790                   | 5,408                           | 0   | -5,408   | R Delay in paying Intensive Business Start up Support contribution for 2011/12  | No action at present  |
| D Hewitt      | COUNT/8018z | Countryside Management / Habitats & Climate Change Grant | 0                        | 0                               | -16,835   | -16,835  | R Grant was not anticipated when estimates prepared                             | Additional income to be included into General fund reserves   |
| D Hewitt      | PENDU/8576z | Pendle Hill User Group / Contribution                    | 0                        | 0                               | -7,500  | -7,500   | R Income received from Lancashire County Council for maintenance of Pendle Hill | Income and expenditure only incorporated into general ledger at the end of 2010/11. Net income to be carried forward in a reserve fund to fund future improvement work. |