

RIBBLE VALLEY BOROUGH COUNCIL

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Dear Councillor

The next meeting of the **ACCOUNTS AND AUDIT COMMITTEE** is at **6.30PM** on **WEDNESDAY, 29 JUNE 2011** at the **TOWN HALL, CHURCH STREET, CLITHEROE.**

I do hope you can be there.

Yours sincerely

CHIEF EXECUTIVE

To: Committee members (copy for information to all other members of the Council)
Directors
Press
Parish Councils (copy for information)
Relationship Manager and Performance Lead, Audit Commission
Audit Manager, Audit Commission

AGENDA

Part I – items of business to be discussed in public

1. Apologies for absence.
- ✓ 2. Minutes of meeting held on 30 March 2011 – copy enclosed.
3. Declarations of Interest (if any).
4. Public Participation (if any).

FOR DECISION

5. References from Overview and Scrutiny (if any).
6. Briefing on the Responsibilities of the Accounts and Audit Committee.

- ✓ 7. Annual Governance Statement – report of Director of Resources – copy enclosed.
- ✓ 8. Statement of Accounts 2010/2011 – report of Director of Resources – to be circulated at the meeting.
- ✓ 9. Risk Management – Red Risks – report of Director of Resources – copy enclosed.

FOR INFORMATION

- ✓ 10. Annual Audit Fee 2011/2012 – letter from the Audit Commission – copy enclosed.
- ✓ 11. Internal Audit Annual Report 2010/2011 – report of Director of Resources – copy enclosed.
- ✓ 12. Internal Audit Progress Report 2011/2012 – report of Director of Resources – copy enclosed.
- 13. Reports from Representatives on Outside Bodies (if any).