

# RIBBLE VALLEY BOROUGH COUNCIL

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Dear Councillor

The next meeting of the **OVERVIEW AND SCRUTINY COMMITTEE** is at **6.30pm** on **TUESDAY, 21 JUNE 2011** in the **COUNCIL CHAMBER, TOWN HALL, CHURCH STREET, CLITHEROE.**

I do hope you will be there.

Yours sincerely

CHIEF EXECUTIVE

To: Committee members (Copy for information to all other members of the Council)  
Directors  
Press

## AGENDA

### Part I – items of business to be discussed in public

1. Apologies for absence.
- ✓ 2. Minutes of the meeting of held on 5 April 2011 – copy enclosed.
3. Matters arising (if any).
4. Declarations of Interest (if any).
5. Public Participation (if any).
6. Reports from Representatives on Outside Bodies (if any).
- ✓ 7. Briefing on the Responsibilities of Overview and Scrutiny Committee — copy Terms of Reference enclosed – verbal report of Director of Community Services.
- ✓ 8. Quarter 4 Performance Indicators – report of Principal Performance and Policy Officer – copy enclosed.
- ✓ 9. Training for New Members – verbal report of Director of Community Services.

10. Suggested Workplan 2011/12:

- (a) Safeguarding;
- (b) Outside Bodies;
- (c) Ribble Valley Website;
- (d) Member Training; and
- (e) Energy Efficiency in Council Owned Buildings.

Part II – items of business **not** to be discussed in public

✓ None.