

RIBBLE VALLEY BOROUGH COUNCIL
REPORT TO COMMUNITY SERVICES COMMITTEE

DECISION

Agenda Item No

meeting date: 18 JANUARY 2011
title: REVENUE BUDGET 2011/12
submitted by: DIRECTOR OF RESOURCES
principal author: ROBIN BRAMHALL

1 PURPOSE

- 1.1 To agree a revised revenue budget for 2010/11, together with a draft revenue budget for 2011/12, for submission to Policy and Finance Committee, subject to the consideration of savings for 2011/12 by Budget Working Group.

2 BACKGROUND

- 2.1 The much awaited grant settlement for the next financial year was published on the 13 December 2010. Overall, the total amount of funding for Local Government for 2011/12 will fall by 12.1%.
- 2.2 After allowing for adjustments to Formula Grant to allow for the transfer of concessionary travel responsibilities to Lancashire County Council, this council will receive a reduction in Formula Grant funding of 14.8%, or £558,000 for 2011/12 and 25%, or £948,000 in 2012/13.
- 2.3 The settlement for this council was notably worse than had been anticipated and was particularly due to the introduction of a new transitional grant by the government to assist councils in the management of issues relating to the ending of the Working Neighbourhood Fund, which is funding that this council does not receive.
- 2.4 Inevitably this results in the need for the Council to identify substantial savings in our base budget. As members will be aware a management restructure of the council has been carried out and Heads of Service are currently reviewing their service areas with a view to reducing costs.
- 2.5 The management structure review has resulted in some large savings and we intend to identify further savings from the review of our services.
- 2.6 As a result of ongoing reviews, the proposed budget within this report for the next financial year 2011/12 represents the base budget for this committee and does not account for any service or structure changes that have been identified to date. All saving proposals will be put forward and considered by the Budget Working Group in order for the council to reach a sustainable and affordable budget over the longer term.
- 2.7 Therefore, this report seeks approval by committee of the revised budget for 2010/11 and of the draft base budget position for 2011/12, subject to the further review of all savings proposals by Budget Working Group.

3 REVIEW OF 2010/11 REVENUE BUDGET

- 3.1 When the budget was prepared for the current year provision was made for increases in prices of 1.5%. There was no pay award for the current financial year.
- 3.2 The revised budget is **£108,660** lower than the original estimate. This is increased to £120,820 lower than the original estimate after allowing for transfers to and from earmarked reserves. A comparison between the original and revised budgets for each cost centre is shown below.

Cost Centre	Cost Centre Name	Original Estimate 2010/11 £	Movement in Expenditure £	Movement in Income £	Movement in Support Services £	Movement in Capital Costs £	Revised Estimate 2010/11 £
COMMD	Community Services Dept	-12,750	-12,850	-17,330	28,510	0	-14,420
HWAGY	Highways Agency	11,960	0	0	-1,010	0	10,950
HWREP	Highways Repairs	4,190	0	0	-420	0	3,770
NHWAG	Non-Agency Highways Wrk	25,150	0	0	-830	0	24,320
CULVT	Culverts & Watercourses	16,900	0	0	-120	0	16,780
DRAIN	Private Drains	27,590	-70	-190	-2,600	0	24,730
RIVBK	Riverbank Protection	2,390	0	0	530	0	2,920
BUSSE	Bus Shelters	19,200	-1,410	0	-160	0	17,630
SEATS	Roadside Seats	7,680	880	-880	20	0	7,700
SIGNS	Street Nameplates & Signs	24,170	0	-480	410	0	24,100
RIGHT	Public Rights of Way	4,980	0	-260	-12,100	0	-7,380
STCLE	Street Cleansing	317,320	880	-7,300	-2,250	0	308,650
VARIOUS	Public Conveniences	237,880	24,030	-490	900	9,650	271,970
LITTR	Litter Bins	16,520	3,070	0	30	0	19,620
RCOLL	Refuse Collection	1,115,370	-58,430	39,250	-2,700	0	1,093,490
RECYC	Recycling	75,440	190	1,790	2,100	0	79,520
TFRST	Waste Transfer Station	225,760	-100,200	0	-540	0	125,020
TRREF	Trade Refuse	-20,230	1,030	-170	1,650	0	-17,720
CRIME	Crime and Disorder	70,380	-170	0	4,130	0	74,340
CRIMP	RV Crime Redn Partnership	0	11,380	-20,420	0	0	-9,040
CCTEL	CCTV Equipment	172,090	-6,150	2,260	-1,140	-690	166,370
LNGCH	Longridge Civic Hall	4,050	0	0	0	5,130	9,180
ARTDV	Art Development	40,290	-240	-220	170	0	40,000
PLATG	Platform Gallery	81,980	2,820	3,340	-1,070	-80	86,990
MUSEM	Castle Museum	265,850	10,820	-2,200	1,010	-33,890	241,590
MCAFE	Museum Café	0	580	1,470	0	0	2,050
SOUND	Sound Archives	0	0	0	0	0	0
TURSM	Tourism	134,740	10,880	-4,820	3,200	-1,530	142,470
VARIOUS	Car Parks	-105,110	7,140	12,590	-10,060	-7,040	-102,480
LDEPO	Longridge Depot	0	-130	210	40	-120	0
SDEPO	Salthill Depot	-3,370	-3,210	-9,050	940	14,690	0

Cost Centre	Cost Centre Name	Original Estimate 2010/11 £	Movement in Expenditure £	Movement in Income £	Movement in Support Services £	Movement in Capital Costs £	Revised Estimate 2010/11 £
VARIOUS	Refuse Collection Vehicles	0	3,410	-3,410	0	0	0
VARIOUS	Grounds Maint Vehicles	0	-2,620	2,620	0	0	0
VARIOUS	Works Admin Vehicles	0	1,470	-1,470	0	0	0
VEHCL	Vehicle Workshop	-1,060	-2,100	3,810	-650	0	0
VARIOUS	Plant	0	230	-230	0	0	0
TWOWR	Two Way Radio	0	260	-260	0	0	0
WKSAD	Works Administration	-2,460	-3,960	8,460	-1,070	-970	0
CARVN	Caravan Site	-5,010	0	-1,980	-1,000	0	-7,990
EDPIC	Edisford Picnic Area	2,310	-50	-160	-70	0	2,030
PKADM	Grounds Maintenance	-4,050	-6,750	8,620	1,020	1,160	0
ROEBN	Roefield Barn	-50	80	0	0	1,120	1,150
RVPRK	Ribble Valley Parks	401,180	1,160	560	340	14,650	417,890
RPOOL	Ribblesdale Pool	306,130	-27,240	-4,770	440	8,410	282,970
EALLW	Edisford All Weather Pitch	-4,780	-220	4,540	-3,660	0	-4,120
LNGYM	Longridge Gym	97,400	-8,300	2,520	-4,530	3,970	91,060
CYCLS	Cycling	7,400	0	0	-3,050	0	4,350
EXREF	Exercise Referral Scheme	31,280	-4,320	3,020	540	0	30,520
SPODV	Sports Development	75,530	390	1,180	-40	0	77,060
GRSRC	Grants and Subscriptions	47,780	-10	0	70	0	47,840
XMASL	Xmas Lights/RV in Bloom	3,060	2,470	0	60	0	5,590
CULTG	Culture Grants	3,280	470	0	0	0	3,750
RECU	Recreation/Culture Grants	34,460	14,040	0	360	0	48,860
SPOGR	Sports Grants	4,690	0	0	80	0	4,770
NET COST OF SERVICES		3,757,510	-140,750	20,150	-2,520	14,460	3,648,850
ADD Contribution to Crime Reduction Partnership Reserve		0	9,040	0	0	0	9,040
LESS Financed from Recreation Grants Reserve		0	0	-14,040	0	0	-14,040
LESS Financed from Xmas Lights Reserve		0	0	-670	0	0	-670
LESS Financed from Equal Pay Reserve		0	0	-6,490	0	0	-6,490
		3,757,510	-131,710	-1,050	-2,520	14,460	3,636,690

3.3 The difference between the revised and original estimate is an estimated reduction in net spending of **£108,660**. This main reason for this is due to the factors identified below:

	£	£
MOVEMENT IN EXPENDITURE		
<u>Increased Costs</u>		
<u>Community Services Department</u>		
Employee related insurance – increase in the level of insurance premium allocated to this service	5,250	
Premises related insurance – increase in the level of insurance premium allocated to this service	3,650	
Car Allowances – increase in the level of claims made by individual staff	2,160	
Purchase of IT equipment and furniture – increased demand for upgraded IT hardware	1,450	
<u>Public Conveniences</u>		
Oncosted wages – high level of time charged by works administration service to cleaning and security of public conveniences	20,160	
<u>Litter Bins</u>		
Oncosted wages – increased time allocated by works administration service	3,070	
<u>Refuse Collection</u>		
Depot Recharge – increased running costs for depot site	2,480	
Use of transport – increased cost of vehicle fuel	3,410	
<u>Waste Transfer Station</u>		
Increased transportation costs – largely due to increased tyre damage costs	3,000	
<u>Trade Refuse</u>		
Tipping charges – increase in the level of charge imposed by LCC	3,030	
<u>Ribble Valley Crime Reduction Partnership</u>		
Promotional activities – increased cost financed by additional secured grant income	11,380	

<u>Platform Gallery</u>		
Employee costs – payment of settled equal pay claims. This is financed by a reserve set aside in past years	3,880	
<u>Castle Museum</u>		
Equipment and materials – virement of budget to finance late invoice received from LCC in respect of the capital scheme at the castle museum. Approved at Policy and Finance Committee in September 2010	13,410	
<u>Tourism</u>		
Employee costs – payment of settled equal pay claims. This is financed by a reserve set aside in past years	2,450	
Publicity – additional expenditure which is financed from additional income that has been received	4,730	
Promotions – expenditure on Food Trail met by virement of budget from other services	5,500	
<u>Car Parks</u>		
Repairs and maintenance – mainly due to increased maintenance costs such as gritting following bad weather and NNDR	7,140	
<u>Refuse Collection Vehicles</u>		
Due to a number of costly repair items and the increased cost of vehicle fuel	3,410	
<u>Grounds Maintenance</u>		
Depot Recharge - increased running costs for depot site	7,460	
Vehicle Insurance - increase in the level of insurance premium allocated to this service	4,520	
<u>Recreation and Culture Grants</u>		
Increased level of recreation grants to be distributed this financial year. This is met from reserves which were set aside last financial year to meet this demand	14,040	
		125,580

<u>Reduced Costs</u>		
<u>Community Services Department</u>		
Savings in Salaries, National Insurance and Superannuation - due to a number of post vacancies following the change in recruitment policy and the detailed review of all vacant posts by the management team	-24,810	
Conference expenses – Low level of attendance at conferences this financial year	-1,310	
<u>Bus Shelters</u>		
Purchase of equipment and materials – there has been a low level of expenditure on replacement bus shelters	-1,400	
<u>Amenity Cleansing</u>		
Tuition Fees – low level of expenditure on training	-1,320	
<u>Refuse Collection</u>		
Employee related insurance - reduction in the level of insurance premium allocated to this service	-8,050	
Loaders and Drivers overtime – lower level of overtime worked this financial year	-2,260	
Gate Fees for Green Waste – waste is now being transported by LCC resulting in a saving for the council on gate fees	-53,580	
<u>Transfer Station</u>		
Private Contract payments - waste is now being transported by LCC resulting in a saving for the council on the transportation contract fees	-103,650	
<u>Trade Refuse</u>		
Purchase of equipment and materials – this expenditure represents the purchase of wheeled bins for resale to businesses as part of the trade refuse service. There has been a lower level of demand for these bins this year.	-2,000	
<u>CCTV Equipment</u>		
Contract Payments increase has been lower than inflation	-1,580	
Repairs & Maintenance of Buildings – there has been a lower level of maintenance needed.	-1,570	
Repairs to Equipment – repairs needed this financial year have been lower than anticipated	-2,220	

<u>Platform Gallery</u>		
Postages – the level of postages needed this year following exhibitions has been lower than previous years	-1,490	
<u>Clitheroe Castle Museum</u>		
Curatorial Services charge is anticipated to be lower than the inflation allowed for in the previous financial year	-2,410	
<u>Salthill Depot</u>		
Lower level of requirement for relief storekeeper	-3,980	
<u>Works Administration</u>		
Employee costs – savings in staff costs partly due to post vacancies and also on superannuation due to a movement in the number of staff who are members of the scheme	-6,890	
<u>Grounds Maintenance</u>		
Employee costs – savings on superannuation costs due to a movement in the number of staff who are members of the scheme.	-5,350	
<u>Ribblesdale Pool</u>		
Employee costs - lower costs have mainly been due to the lower level of training fees needed to be incurred	-1,960	
Gas – there have been lower costs on gas partly due to more competitive contract prices having been secured, however consumption has also fallen.	-19,880	
Promotional activities – reduction in costs through the increased use of internal services rather than external printers	-2,540	
<u>Longridge Gym</u>		
Savings in Salaries, National Insurance and Superannuation - due to a post vacancy following the change in recruitment policy and the detailed review of all vacant posts by the management team	-7,340	
<u>Exercise Referral Scheme</u>		
Employee costs – savings on superannuation costs due to a movement in the number of staff who are members of the scheme.	-3,140	
Other Movements in Expenditure	-7,600	
		-266,330
NET MOVEMENT IN EXPENDITURE		-140,750

MOVEMENT IN INCOME		
<u>Increased Income</u>		
<u>Community Services Department</u>		
Income from increased recharges of time in respect of work on the Children's Trust arrangements. This work is grant funded from Lancashire County Council	-20,000	
Income from Future Jobs Fund to fully fund a short term post within the Community Services Department.	-5,120	
<u>Amenity Cleansing</u>		
Additional external contract secured (LCC - weed control) which has resulted in increased income for the service for the current and next financial year.	-6,240	
<u>Trade Refuse</u>		
There has been an increase in the level of businesses taking the services of the council for trade waste collection	-5,970	
<u>Ribble Valley Crime Reduction Partnership</u>		
Increased contributions to the partnership in the current financial year. £9,040 of this balance is to be set aside in a reserve in the current financial year to fund activities in the 2011/12 financial year.	-20,420	
<u>Castle Museum</u>		
The level of income achieved this financial year at the site has exceeded anticipated levels resulting in an increase in the shared income retained by the council.	-2,200	
<u>Tourism</u>		
Scheme specific income for the current financial year only has been received from the Tourist Board. There is an associated increase in costs on Promotional Activities.	-4,730	
<u>Salthill Depot</u>		
All costs of the depot are recharged to the services that use the site. As a result of increased costs there has been an increase in the level of income from recharges to other services.	-5,780	
<u>Refuse Collection Vehicles</u>		
All costs of the refuse vehicles are recharged to the refuse collection service. As a result of increased costs there has been an increase in the level of income from the recharge.	-3,410	
<u>Caravan Site</u>		

The income from the caravan site is based on a flat fee or a greater amount if profits from the operation of the site by the Caravan and Camping Club exceed a certain threshold. There has been increased income due to this threshold having been exceeded.	-1,980	
<u>Ribblesdale Pool</u>		
Hire of Baths – there has been an increase in the level of hire of the pool by clubs.	-2,770	
Courses – there has been an increased take up of swimming lessons at the pool resulting in a substantial increase in the level of income from this activity.	-6,020	
Contracts – there has been an increase in the sale of swimming contract cards.	-2,040	
Admissions – the level of admission charges has increased due to the cessation of the Free swimming Grant and the reintroduction of charges earlier in the financial year. This is offset by the loss of income from the Free Swimming Grant as shown in the section below.	-29,770	
		-116,450
<u>Reduced Income</u>		
<u>Community Services Department</u>		
The time of some staff is charged to the capital programme, particularly within the engineers and property management teams. This very much depends on the nature of the schemes that are within the capital programme and this financial year there have been fewer schemes which have required the input of these teams. This has resulted in a lower level of recharge income for the department.	14,230	
<u>Refuse Collection</u>		
Sale of comingled waste – waste is now being transported and retained by LCC. Previously the council sold recyclable waste such as cans glass and plastic. This lost income is more than offset by the savings made on transportation costs and gate fees.	20,410	
Recycling Credits received has decreased as a lower total weight of recyclable material has been collected to date	19,820	
<u>Recycling</u>		
There has been a slightly lower level of income on recycling credits from drop off recycling points.	1,790	

<u>Trade Refuse</u>		
Sale of equipment and materials – income represents the sale of wheeled bins for resale to businesses as part of the trade refuse service. There has been a lower level of demand for these bins this year. This lost income is offset by the reduced costs of purchasing the bins shown earlier.	4,070	
Orange sacks and labels – There has been a reduced requirement for the orange sacks and labels as a greater number of clients utilise wheeled bins for the service	1,460	
<u>CCTV Equipment</u>		
Contribution from Car Parking Services – The contribution from car parking to the running of the CCTV service has reduced due to the fall in car parking income after the VAT rate increase	2,260	
<u>Platform Gallery</u>		
Commission on Sales – The level of retained commission on sales at the gallery has fallen due to a reduced level of sales.	3,400	
<u>Museum Café</u>		
Reduced income for the café concession due to lower than expected turnover	1,470	
<u>Car Parking</u>		
Reduced income mainly due to a fall in usage	12,590	
<u>Works Administration</u>		
All costs of the works administration service are recharged on an hourly basis to various areas of work. As a result of reduced costs there has also been a fall in the level of income from the recharge.	8,460	
<u>Grounds Maintenance</u>		
All costs of the grounds maintenance service are recharged on an hourly basis to various areas of work. As a result of reduced costs there has also been a fall in the level of income from the recharge.	8,620	
<u>Ribblesdale Pool</u>		
Lost grant income from the government due to the cessation of the grant for the Free Swimming scheme. Charges for admission have been reintroduced to offset this and is reflected in increased income for admissions.	35,380	

<u>Edisford All Weather Pitch</u>		
Income has fallen mainly due to the loss of income from a club booking	4,540	
<u>Longridge Gym</u>		
Overall income has fallen on most activities, particularly on casual use and inductions.	2,520	
<u>Exercise Referral</u>		
A lower level of grant income has been received, however this is offset by reduced costs	3,020	
Other Movements in Income	-7,440	
		136,600
NET MOVEMENT IN INCOME		20,150
MOVEMENT IN SUPPORT SERVICES		-2,520
MOVEMENT IN CAPITAL COSTS		14,460
OVERALL UNDERSPEND		-108,660

4 2011/12 DRAFT REVENUE BUDGET

- 4.1 My five year forecast to Policy and Finance Committee in September highlighted the uncertainty at that time surrounding the level of formula grant that would be received by the council in coming years and most importantly what levels of savings would need to be identified going forward, as it was clear at that point that there would be a reduction.
- 4.2 This uncertainty continued until the announcement of the settlement for this council on 13 December 2010, with cuts to funding higher than had been anticipated. Compared to the adjusted Formula Grant for the current financial year, the reduction in funding in 2011/12 for this council is 14.8%, or £558,000 and 25%, or £948,000 in 2012/13.
- 4.3 Following the grant settlement an updated budget forecast estimated the amount of savings needed as £660,000 for 2011/12 and £1,043,000 in 2012/13. These figures will be updated further as detailed estimates are agreed by committees. It has therefore been paramount that the council prepare now for the future need to reduce budgets, and as such the second phase of the council's structure review is underway following the identification of savings from the review of the council's management structure.
- 4.4 In addition, as always, there are a number of potential problems that will have a significant impact on the budget for 2011/12 and beyond. The immediate ones are:
- ❖ The effect of the economic downturn on service income levels
 - ❖ The level of investment income received
 - ❖ Future public sector funding
 - ❖ Pension fund contributions

- 4.5 As far as your budget is concerned, the estimates have been prepared on the current levels of service and include provision for price increases of 3% and pay increases in line with government pay policy for public sector workers. Where possible budgets have been cash limited. Any pay award for local government will be determined solely by the Local Government Employers Association and is still being negotiated.
- 4.6 In view of the amount of savings needed, the budget requiring approval for 2011/12 represents the draft base budget for this committee and does not account for any service or structure changes that have been identified to date. All savings will be put forward and considered by the Budget Working Group in order for the council to reach an affordable and achievable budget for 2011/12.
- 4.7 Members are also asked in the approval of this base budget to consider any potential areas for savings which they may be able to identify and to put these forward for consideration by the Budget Working Group, be they for the 2011/12 budget or as proposals for any future years.

5.1 COMMUNITY SERVICES DEPARTMENT			
The department consists of staff employed on:	2010	2011	Reasons for Changes
Management and Administration	4.0	7.0	Increase in posts following the restructuring of senior management and the loss of the Development Services Department
Community Services	4.0	3.0	One post transferred to Chief Executives Department as part of the restructuring exercise
Building Maintenance	3.0	3.0	
Engineering	5.0	5.0	
Leisure and Tourism	5.0	6.0	Leisure Officer Post was previously charged directly to the Ribblesdale Pool and Longridge Gym
Car Parks Administration	0.5	0.5	
Planning	0	13.0	Increase in posts following the restructuring of senior management and the loss of the Development Services Department
	21.5	37.5	

Service Description							COMMD
<i>All costs are recharged to services based upon records of time spent on those services by individual members of staff. The following is an analysis of the department's budget.</i>							
Link to Ambitions							
To be a well managed council providing efficient services based on identified customer needs							
Budget Analysis	Original Estimate 2010/11	Less Non Recurring Items	Inflation at 3%	Inflation above or below 3%	Unavoidable Changes to Service Cost	Support Services & Capital	Original Estimate 2011/12
	£	£	£	£	£	£	£
Employee Costs	784,520		23,220	-21,630	526,410		1,312,520
Premises Costs	3,170		60		4,300		7,530
Transport Costs	32,000		970	-360	18,720		51,330
Supplies & Services	20,350		610	-90	66,750		87,620
Third Party Payments	0		0	0	10,490		10,490
Support Services	155,480					135,820	291,300
TOTAL EXPENDITURE	995,520	0	24,860	-22,080	626,670	135,820	1,760,790
Fees and Charges	0				-5,480		-5,480
Recharges outside General Fund	-41,010					14,230	-26,780
Recharges to other General Fund Services	-967,260					-651,050	-1,618,310
TOTAL INCOME	-1,008,270	0	0	0	-5,480	-636,820	-1,650,570
NET	-12,750	0	24,860	-22,080	621,190	-501,000	110,220

Comments

Just £2,780 has been included for inflation as most staff are unlikely to receive a pay award, and most other expenditure is cash limited. The large 'Unavoidable Changes to Service Cost' relates to the restructuring of senior management and the loss of the Development Services Department.

5.2 HIGHWAYS AGENCY

Service Description HWAGY

Under the Highways Partnership Agreement the Council has carried out a small number of functions on behalf of Lancashire County Council for which we've received an annual lump sum payment. The last of these payments was received in 2009/10

Link to Ambitions

To be a **well managed** council providing **efficient services** based on **identified customer needs**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Supplies and Services	1,000		30	-30			1,000
Support Services	10,960		0	0		-150	10,810
TOTAL EXPENDITURE	11,960	0	30	-30	0	-150	11,810
NET	11,960	0	30	-30	0	-150	11,810

Comments

Support Services is the main item of expenditure and relates to the allocation of time on activities which were previously financed under the Highways Partnership Agreement.

5.3 HIGHWAY REPAIRS

Service Description HWREP

From time to time, depending on circumstances and where it is in the public interest, minor emergency repair works are carried out on unadopted streets and footpaths.

Link to Ambitions

To be a **well managed** council providing **efficient services** based on **identified customer needs**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Premises Costs	500		20	-20			500
Support Services	2,790					-60	2,730
Depreciation & Impairment	900						900
TOTAL EXPENDITURE	4,190	0	20	-20	0	-60	4,130
NET	4,190	0	20	-20	0	-60	4,130

Comments

The service is expected to continue at the same level as the current financial year

5.4 NON-AGENCY HIGHWAYS WORK

Service Description **NHWAG**

The Council are involved with attendance at a wide range of meetings on highways issues that are not covered by the Highways Partnership Agreement. We are used as consultees on traffic management and give advice to town/parish councils and the public on highway matters in general.

Link to Ambitions

To be a **well managed** council providing **efficient services** based on **identified customer needs**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Support Services	25,120					1,930	27,050
Depreciation & Impairment	30						30
TOTAL EXPENDITURE	25,150	0	0	0	0	1,930	27,080
NET	25,150	0	0	0	0	1,930	27,080

Comments

The support service costs have fallen partly following the restructuring of senior management.

5.5 CULVERTS AND WATER COURSES

Service Description **CULVT**

The Council has permissive powers to deal with issues that arise on the many culverts and watercourses throughout the borough. Responsibility for the routine clearing of a number of trash screens on culverts has been accepted and is done on a monthly basis. In times of severe flooding assistance is given in support of emergency services.

Link to Ambitions

To **protect and enhance** the existing **environmental quality** of our area

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Premises Costs	2,710		80	-80			2,710
Supplies and Services	5,050		160	-160			5,050
Support Services	9,140					180	9,320
TOTAL EXPENDITURE	16,900	0	240	-240	0	180	17,080
NET	16,900	0	240	-240	0	180	17,080

Comments

The service is expected to continue at the same level as the current financial year

5.6 PRIVATE DRAINS

Service Description **DRAIN**

The Council provides a service to clear private blocked drains and a charge is made for this service. The charges contribute towards the direct costs of staff carrying out the clearance and the management and administration of the process.

Link to Ambitions

To be a **well managed** council providing **efficient services** based on **identified customer needs**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Premises Costs	1,920		60	-60			1,920
Supplies and Services	170						170
Support Services	27,870					-8,090	19,780
TOTAL EXPENDITURE	29,960	0	60	-60	0	-8,090	21,870
Customer & Client Receipts	-2,370		-70		-180		-2,620
TOTAL INCOME	-2,370	0	-70	0	-180	0	-2,620
NET	27,590	0	-10	-60	-180	-8,090	19,250

Comments

Support service costs have fallen following a reduction in the amount of time charged to this service by the housing team.

5.7 RIVERBANK PROTECTION

Service Description **RIVBK**

The Council has land adjacent to main rivers where there is a riparian owner responsibility to safely maintain the banking.

Link to Ambitions

To **protect and enhance** the existing **environmental quality** of our area

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Premises Costs	1,150		30	-30			1,150
Support Services	0					520	520
Depreciation & Impairment	1,240						1,240
TOTAL EXPENDITURE	2,390	0	30	-30	0	520	2,910
NET	2,390	0	30	-30	0	520	2,910

Comments

The service is expected to continue at the same level as the current financial year

5.8 BUS SHELTERS

Service Description

BUSSH

The Council maintains 84 bus shelters throughout the borough with a view to encouraging the use of the public transport system. The budget does not allow for new or replacement shelters, only basic maintenance of the existing stock.

Link to Ambitions

To be a **well managed** council providing **efficient services** based on **identified customer needs**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Premises Costs	6,880		210	-210			6,880
Supplies and Services	4,910		150	-150			4,910
Support Services	7,410					160	7,570
TOTAL EXPENDITURE	19,200	0	360	-360	0	160	19,360
NET	19,200	0	360	-360	0	160	19,360

Comments

The service is expected to continue at the same level as the current financial year

5.9 ROADSIDE SEATS

Service Description

SEATS

This budget pays for the maintenance of 150 seats situated in areas of public open spaces (except parks and recreation grounds) throughout the borough. There is no provision in this budget for new or replacement seats.

Link to Ambitions

To **protect and enhance** the existing **environmental quality** of our area

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Premises Costs	1,770		50	-50			1,770
Supplies and Services	510		20	-20			510
Support Services	5,400					160	5,560
TOTAL EXPENDITURE	7,680	0	70	-70	0	160	7,840
NET	7,680	0	70	-70	0	160	7,840

Comments

The service is expected to continue at the same level as the current financial year

5.10 STREET NAMEPLATES AND SIGNS

Service Description

SIGNS

The Council has the power to allocate names to streets and to provide appropriate street nameplates.

Link to Ambitions

To be a **well managed** council providing **efficient services** based on **identified customer needs**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Premises Costs	2,720		80	-80			2,720
Supplies and Services	1,560		50	-50			1,560
Support Services	19,890					830	20,720
TOTAL EXPENDITURE	24,170	0	130	-130	0	830	25,000
Customer & Client Receipts	0				-480		-480
TOTAL INCOME	0	0	0	0	-480	0	-480
NET	24,170	0	130	-130	-480	830	24,520

Comments

The service is expected to continue at the same level as the current financial year

5.11 PUBLIC RIGHTS OF WAY

Service Description

RIGHT

The Council has formalised an agreement with Lancashire County Council to take over the maintenance of a certain proportion of the public rights of way network in the borough. The service level agreement relates to the maintenance and repair of footpaths.

The objective is to prevent and remove obstructions, ensure furniture such as gates, stiles, steps etc are in good condition, ensure the way marking is adequate and carryout stopping up and diversion procedures. This responsibility applies to the countryside footpaths only and does not include the footways adjacent to roads; these remain the responsibility of Lancashire County Council.

Link to Ambitions

To **protect and enhance** the existing **environmental quality** of our area

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2009/10 £
Premises Costs	13,100		390	-390			13,100
Supplies and Services	5,390		160	-160			5,390
Support Services	30,530					-2,020	28,510
TOTAL EXPENDITURE	49,020	0	550	-550	0	-2,020	47,000
Other Grants & Reimbursements	-44,040		-1,320	1,060			-44,300
TOTAL INCOME	-44,040	0	-1,320	1,060	0	0	-44,300
NET	4,980	0	-770	510	0	-2,020	2,700

Comments

The level of support service charges has fallen following a change in staffing in this service area

5.12 STREET CLEANSING

Service Description **STCLE**

The street cleansing service undertakes a borough wide operation for the cleansing of public adopted highways within the borough. A fly tipping service is also provided for the removal of dumped waste items on adopted areas within the borough. The service undertakes the clearance of leaves in autumn and winter and is also available for emergency call outs via Lancashire County Council with 24 hour/7 day cover.

Link to Ambitions

To **protect and enhance** the existing **environmental quality** of our area

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2010/11 £
Employee Costs	138,660		4,160	-2,120	1,500		142,200
Premises Costs	19,680		590	-590		3,120	22,800
Transport Costs	119,010		3,570	2,710			125,290
Supplies and Services	11,010		330	-270	310		11,380
Support Services	52,370					-1,340	51,030
TOTAL EXPENDITURE	340,730		8,650	-270	1,810	1,780	352,700
Other Grants & Reimbursements	-17,910		-540	-40	-6430		-24,920
Customer & Client Receipts	-4,140		-120	-20			-4,280
Miscellaneous Recharges	-1,360		-40	40			-1,360
TOTAL INCOME	-23,410		-700	-20	-6,430		-30,560
NET	317,320		7,950	-290	-4,620	1,780	322,140

Comments

An additional contract has been secured (LCC – Weed Control) which has resulted in an increase in income. An additional sum has also been included for temporary staff to assist in carrying out this contract.

Due to increased running costs for depot site there is a rise in premises costs. Increases above inflation have been allowed for on vehicle fuel.

5.13 PUBLIC CONVENIENCES

Service Description **VARIOUS CODES**

The Council has 24 sets of public conveniences spread widely throughout the borough and usage varies due to location and times of year. The condition of the premises varies considerably from very old and outdated to relatively new and there is a rolling programme of improvement that is ongoing.

Link to Ambitions

To be a **well managed** council providing **efficient services** based on **identified customer needs**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Employee Costs	2,110		20	-470	60		1,720
Premises Costs	179,260		5,380	1,530	18,070		204,240
Supplies and Services	4,950		150	520			5,620
Support Services	30,310					1,280	31,590
Depreciation & Impairment	21,370					9,650	31,020
TOTAL EXPENDITURE	238,000	0	5,550	1,580	18,130	10,930	274,190
Customer & Client Receipts	-120				-410		-530
TOTAL INCOME	-120	0	0	0	-410	0	-530
NET	237,880	0	5,550	1,580	17,720	10,930	273,660

Comments

An increased level of time is charged by works administration service for cleaning and security of public conveniences, which has resulted in the increased costs on public conveniences under Premises Costs. Other increased costs on premises costs relate to National Non Domestic Rates.

Other increased costs relate to depreciation which is as a result of the revaluation of assets at the end of the last financial year.

5.14 LITTER BINS

Service Description

LITTR

Litter bins are provided throughout the area and are emptied by the refuse collection service and the street cleansing operatives. The Council has a duty to keep the streets and land open to the public free of litter and refuse, and the provision of litter bins aids that process. The budget allows the existing stock to be maintained but with little scope for expansion.

Link to Ambitions

To protect and enhance the existing environmental quality of our area

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Premises Costs	3,100		90	-90			3,100
Supplies and Services	5,210		160	-160			5,210
Support Services	8,210					220	8,430
TOTAL EXPENDITURE	16,520	0	250	-250	0	220	16,740
NET	16,520	0	250	-250	0	220	16,740

Comments

The service is expected to continue at the same level as the current financial year

5.15 REFUSE COLLECTION

Service Description RCOLL

The collection of household waste is a statutory requirement placed on the Council. The overall service provided includes the collection of green waste for recycling into compost, a commercial waste collection service for shops, offices and other businesses in the borough and the emptying of litter bins, as well as the collection of domestic refuse from all properties in the borough and also the collection of dry mixed recyclables.

Link to Ambitions

To **protect and enhance** the existing **environmental quality** of our area

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Employee Costs	646,040		19,140	-9,040	-11,040		645,100
Premises Costs	32,370		970	-510		8,430	41,260
Transport Costs	311,840		9,360	10,400	90		331,690
Supplies and Services	101,270		650	-650	-79,870		21,400
Support Services	89,680					2,730	92,410
Depreciation & Impairment	303,790					-480	303,310
TOTAL EXPENDITURE	1,484,990	0	30,120	200	-90,820	10,680	1,435,170
Customer & Client Receipts	-315,570		-8,560	-60	49,770		-274,420
Miscellaneous Recharges	-54,050						-54,050
TOTAL INCOME	-369,620	0	-8,560	-60	49,770	0	-328,470
NET	1,115,370	0	21,560	140	-41,050	10,680	1,106,700

Comments

Based on employee related insurance costs in the 2010/11 financial year it is anticipated that there will be a significant fall in the allocation of this cost in 2011/12.

Due to increased running costs for depot site there is a rise in premises costs. Increases above inflation have been allowed for on vehicle fuel, which has a substantial impact due to the nature of the service.

The main fall in costs is on Supplies and Services as waste is now being transported by LCC resulting in a saving for the council on gate fees for green waste. Conversely this has also resulted in the loss of income from the sale of waste glass, cans and plastics; however, this is more than offset by the savings made on the transportation of waste which is shown as a large saving on the Waste Transfer Station at paragraph 5.17.

5.16 RECYCLING AND WASTE AWARENESS

Service Description RECYC

The Council is committed to providing all households within the Ribble Valley with a three-stream refuse and recycling collection service using wheeled bins as the standard container. Additionally the waste paper collection service provides households with the collection of all clean paper and cardboard. A number of recycling centres are also located throughout the borough.

Link to Ambitions

To protect and enhance the existing environmental quality of our area

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Supplies and Services	11,680		350	-350			11,680
Third Party Payments	102,930		3,090	190			106,210
Support Services	68,510					1,130	69,640
TOTAL EXPENDITURE	183,120	0	3,440	-160	0	1,130	187,530
Customer & Client Receipts	-107,680		-3,230	1,850			-109,060
TOTAL INCOME	-107,680	0	-3,230	1,850	0	0	-109,060
NET	75,440	0	210	1,690	0	1,130	78,470

Comments

An inflationary increase has been allowed for on the cost of the waste paper collection contract shown under Third Party Payments. Income from recycling credits has been increased by inflation; however, due to reduced waste at 'drop-off' recycling points there has been a fall in the level of recycling credits received

5.17 WASTE TRANSFER STATION

Service Description

TFRST

The operation of the waste transfer station in the depot at Salthill Industrial Estate is part of both the Council's commitment to supporting the Lancashire Municipal Waste Management Strategy and providing an efficient and effective refuse collection and recycling service to our residents.

Link to Ambitions

To **protect and enhance** the existing **environmental quality** of our area

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Employee Costs	22,820		680	-340			23,160
Premises Costs	21,320		640	340			22,300
Transport Costs	18,130		540	200			18,870
Supplies and Services	1,440		40				1,480
Third Party Payments	150,800				-150,800		0
Support Services	11,250					210	11,460
TOTAL EXPENDITURE	225,760		1,900	200	-150,800	210	77,270
NET	225,760		1,900	200	-150,800	210	77,270

Comments

As waste is now being transported by LCC this has resulted in a substantial saving for the council on the transportation contract fees. As mentioned at paragraph 5.15 this has also resulted in savings on gate fees for green waste, but the loss of income from the sale of waste glass, cans and plastics.

5.18 TRADE REFUSE

Service Description **TRREF**

The Council provides a commercial waste collection service to business premises in the borough at competitive charges

Link to Ambitions

To be a **well managed** council providing **efficient services** based on **identified customer needs**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Premises Costs	36,680					570	37,250
Supplies and Services	44,030		1,320	7,310	-2,000		50,660
Support Services	22,440						22,440
TOTAL EXPENDITURE	103,150	0	1,320	7,310	-2,000	570	110,350
Customer & Client Receipts	-123,380		-3,700	-2,630	-2,610		-132,320
TOTAL INCOME	-123,380	0	-3,700	-2,630	-2,610	0	-132,320
NET	-20,230	0	-2,380	4,680	-4,610	570	-21,970

Comments

Tipping charges (shown under Supplies and Services) are levied by LCC on trade waste and are expected to rise significantly next financial year.

Fees and Charges for the service have been reviewed in order to pass on the increased charges to service users. Further increases to income are due to additional take up of the service by businesses in the borough.

5.19 CRIME AND DISORDER

Service Description **CRIME**

This covers the Borough Councils contribution to the work of the Ribble Valley Community Safety Partnership.

Link to Ambitions

To help make people's lives **safer and healthier**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Supplies and Services	16,420		500	-160	-170		16,590
Support Services	53,960					1,820	55,780
TOTAL EXPENDITURE	70,380	0	500	-160	0	1,820	72,370
NET	70,380	0	500	-160	-170	1,820	72,370

Comments

The service is expected to continue at the same level as the current financial year. There has been a slight increase to the amount of time charged to this service area.

5.20 RIBBLE VALLEY CRIME REDUCTION PARTNERSHIP

Service Description

CRIMP

This covers the work of the Ribble Valley Crime Reduction Partnership and covers activities such as the Mentoring Scheme. It is primarily funded through the County Council's Area based Grant

Link to Ambitions

To help make people's lives **safer and healthier**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Supplies and Services	69,840				-38,580		31,260
TOTAL EXPENDITURE	69,840	0	0	0	-38,580	0	31,260
Other Grants and Reimbursements	-69,840				47,620		22,220
TOTAL INCOME	-69,840	0	0	0	47,620	0	22,220
NET	0	0	0	0	9,040	0	9,040

Comments

There will be a significant reduction in grant income in the next financial year 2011/12 and as a result expenditure will fall to match the available resources. A shortfall is shown above of £9,040, which will be met from an earmarked reserve set aside in 2010/11.

5.21 CCTV EQUIPMENT

Service Description

CCTEL

The Council manages and maintains the Clitheroe and Whalley Town Centre CCTV system.

Link to Ambitions

To help make people's lives **safer and healthier**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Employee Costs	84,530		2,540	-1,630			85,440
Premises Costs	11,040		280	-210	-1,700		9,410
Transport Costs	250				-250		0
Supplies and Services	15,600		410	-100	-2,650		13,260
Support Services	17,570					-360	17,210
Depreciation & Impairment	77,480					-6,360	71,120
TOTAL EXPENDITURE	206,470	0	3,230	-1,940	-4,600	-6,720	196,440
Other Grants and Reimbursements	-1,000				1,000		0
Recharges to Car Parks	-33,380					1,620	-31,760
TOTAL INCOME	-34,380	0	0	0	1,000	1,620	-31,760
NET	172,090	0	3,230	-1,940	-3,600	-5,100	164,680

Comments

The most significant reduction for the CCTV service is the fall in depreciation. Other reductions can be seen on the reduced need for repairs and maintenance on premises and also equipment under the Supplies and Services category.

5.22 LONGRIDGE CIVIC HALL

Service Description

LANGCH

The Longridge Civic Hall was transferred to Longridge Action Group on a long-term lease. The depreciation shown here reflects the Council's ownership of the asset..

Link to Ambitions

To make people's lives **safer and healthier**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Depreciation & Impairment	4,050					5,130	9,180
TOTAL EXPENDITURE	4,050					5,130	9,180
NET	4,050					5,130	9,180

Comments

Increased costs relate to depreciation, which is as a result of the revaluation of all council assets at the end of the last financial year.

5.23 ART DEVELOPMENT

Service Description

ARTDV

The arts development budget is used to develop cultural activity across the borough and is used to match fund larger projects in partnerships. This budget enables Ribble Valley to participate in county and regional schemes.

Link to Ambitions

To be a **well managed** council providing **efficient services** based on **identified customer needs**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Employee Costs	15,350		460	-400	-130		15,280
Transport Costs	430		10	-10			430
Supplies and Services	8,940		130	-130			8,940
Support Services	15,570					530	16,100
TOTAL EXPENDITURE	40,290		600	-540	-130	530	40,750
NET	40,290		40,290	-540	-130	530	40,750

Comments

The service is expected to continue at the same level as the current financial year

5.24 PLATFORM GALLERY

Service Description

PLATG

The Platform Gallery specialises in contemporary craft exhibitions and has gained a reputation within the region for its excellence in this field. There is also a retail space that provides an outlet for a range of local artists and makers. There is also an education space that is used for workshops and arts activities.

Link to Ambitions

To be a **well managed** council providing **efficient services** based on **identified customer needs**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Employee Costs	51,020		1,380	-690	-5,240		46,470
Premises Costs	14,560		440	830	-280		15,550
Transport Costs	410		10	-10			410
Supplies and Services	16,410		460	-320	-950		15,600
Support Services	27,070					50	27,120
Depreciation & Impairment	3,030					-80	2,950
TOTAL EXPENDITURE	112,500	0	2,290	-190	-6,470	-30	108,100
Customer & Client Receipts	-30,520		-750	-80			-31,350
TOTAL INCOME	-30,520	0	-750	-80	0	0	-31,350
NET	81,980	0	1,540	-270	-6,470	-30	76,750

Comments

The fall in Employee Costs are due to savings on superannuation costs because of movement in the number of staff who are members of the scheme.

Increased premises costs are largely due to an increased allocation of premises related insurance to the service. Whilst a fall in Supplies and Services costs is due to reduced postage costs.

5.25 CASTLE MUSEUM

Service Description **MUSEM**

The Castle Museum reopened in May 2009 following major refurbishment. 2011/12 will be the second full year of operation.

Link to Ambitions

To protect and enhance the existing environmental quality of our area

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Premises Costs	62,590		1,870	-30	1,210		65,640
Supplies and Services	2,940		80	-80			2,940
Third Party Payments	166,800		5,000	-530			171,270
Support Services	35,730					1,910	37,640
Depreciation & Impairment	71,800					-33,890	37,910
TOTAL EXPENDITURE	339,860	0	6,950	-640	1,210	-31,980	315,400
Customer & Client Receipts	-37,070		-900		-510		-38,480
Recharges to Other Services	-36,940		1,110	-1,110			-36,940
TOTAL INCOME	-74,010	0	210	-1,110	-510	0	-75,420
NET	265,850	0	7,160	-1,750	700	-31,980	239,980

Comments

Increased Premises costs are largely due to higher National Non Domestic Rates and there has been a marginal increase to the amount Support Service costs charged to the service. The decrease in costs relates to depreciation, which has decreased as a result of the revaluation of all council assets at the end of the last financial year.

5.26 MUSEUM CAFÉ**Service Description****MCAFE**

The Museum Café is operated by a contractor, who pays the Council an annual fee and a share of the turnover.

Link to Ambitions

To protect and enhance the existing environmental quality of our area

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Support Services	9,000						9,000
TOTAL EXPENDITURE	9,000	0	0	0	0	0	9,000
Customer & Client Receipts	-9,000				1,470		-7,530
TOTAL INCOME	-9,000	0	0	0	1,470	0	-7,530
NET	0	0	0	0	1,470	0	1,470

Comments

Based on the results to date for the 2010/11 financial year it is anticipated that income for the 2011/12 financial year, which is based on turnover, will fall.

5.27 SOUND ARCHIVES**Service Description****SOUND**

The North West Sound Archives are situated on the second floor of the Museum building, and certain costs have been recharged to here from the Museum. A grant from Recreation and Culture Grants covers this cost.

Link to Ambitions

To protect and enhance the existing environmental quality of our area

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Support Services	27,940						27,940
TOTAL EXPENDITURE	27,940	0	0	0	0	0	27,940
Grants and Reimbursements	-27,940						-27,940
TOTAL INCOME	-27,940	0	0	0	0	0	-27,940
NET	0	0	0	0	0	0	0

Comments

The service is expected to continue at the same level as the current financial year

5.28 TOURISM

Service Description

TURSM

This budget covers the operational costs for the Tourist Information Centre, which is located in the Council Offices .The budget also covers marketing the Ribble Valley as a visitor destination and the production of key publications such as the Visitors Guide

Link to Ambitions

To protect and enhance the existing environmental quality of our area

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Employee Costs	50,840		1,510	-580	100		51,870
Premises Costs	2,200		60	30	140		2,430
Transport Costs	250				90		340
Supplies and Services	55,350		1,490	-60	-2,190	40	54,630
Support Services	56,680					2,660	59,340
Depreciation & Impairment	1,530					-1,530	0
TOTAL EXPENDITURE	166,850	0	3,060	-610	-1,860	1,170	168,610
Customer & Client Receipts	-32,110		-950		-90		-33,150
TOTAL INCOME	-32,110	0	-950	0	-90	0	-33,150
NET	134,740	0	2,110	-610	-1,950	1,170	135,460

Comments

On Supplies and Services the large reduction in costs relates to a falling volume of postages. This is offset by an increase in the allocation of support service costs to the service.

5.29 CAR PARKS

Service Description **VARIOUS CODES**

The Council maintains numerous public car parks throughout the borough. Car parking charges are operated in Longridge, Clitheroe, Slaidburn, Ribchester, Sabden and Chipping

Link to Ambitions

To protect and enhance the existing environmental quality of our area

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Employee Costs	43,470		1,300	-650	4,290		48,410
Premises Costs	84,430		2,530		7,300		94,260
Transport Costs	4,540		140		3,990		8,670
Supplies and Services	18,640		560	-60			19,140
Third Party Payments	10,000		300		-6,550		3,750
Support Services	69,600					-3,520	66,080
Depreciation & Impairment	10,210					-330	9,880
TOTAL EXPENDITURE	240,890	0	4,830	-710	9,030	-3,850	250,190
Customer & Client Receipts	-346,000		-1,830	-3,820	15,100		-336,550
TOTAL INCOME	-346,000	0	-1,830	-3,820	15,100	0	-336,550
NET	-105,110	0	3,000	-4,530	24,130	-3,850	-86,360

Comments

The main increase on premises costs is due to increased National Non Domestic Rates and water rates for surface water drainage and the reducing transitional relief.

The budget was previously reduced by one vehicle following the changes to on street parking responsibilities last year. However, the budget has been returned to allow for a review of the requirements of the service. There has been a slight decrease in the amount of time charged to this service area.

There is a fall in income due to the effect of freezing some parking charges and the increase in the rate of VAT. However, decreased usage in the current financial year 2010/11 has also been reflected in the budget for 2011/12 which accounts for a sizeable proportion of the fall in income.

5.30 LONGRIDGE DEPOT**Service Description****LDEPO**

The council retains a small operational base at a depot in Longridge, primarily in relation to our grounds maintenance services carried out in the western fringe of the borough.

Link to Ambitions

To be a **well managed** council providing **efficient services** based on **identified customer needs**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Premises Costs	7,880		240	-240			7,880
Supplies and Services	140						140
Support Services	690					30	720
Depreciation & Impairment	1,370					-120	1,250
TOTAL EXPENDITURE	10,080	0	240	-240	0	-90	9,990
Miscellaneous Recharges	-10,080					90	-9,990
TOTAL INCOME	-10,080	0	240	-240	0	90	-9,990
NET	0	0	240	-240	0	0	0

Comments

The costs of the Longridge Depot site are all recharged to the Grounds Maintenance service. The service is expected to continue at the same level as the current financial year

5.31 SALTHILL DEPOT

Service Description

SDEPO

This is the council's main operational base for the staff who carry out directly delivered services in the borough, such as refuse collection and recycling, street cleansing, grounds maintenance, vehicle repair and maintenance and general works. In addition the Council's main stores are located here.

Link to Ambitions

To be a **well managed** council providing **efficient services** based on **identified customer needs**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Employee Costs	38,920		1,150	-530	-3,030		36,510
Premises Costs	41,680		1,220	1,060	-1,350		42,610
Transport Costs	340		10				350
Supplies and Services	3,680		100	-60	280		4,000
Support Services	40,320					19,240	59,560
Depreciation & Impairment	3,470					14,690	18,160
TOTAL EXPENDITURE	128,410	0	2,480	470	-4,100	33,930	161,190
Oncosts Recovered	-39,750				-1,990		-41,740
Miscellaneous Recharges	-92,030					-27,420	-119,450
TOTAL INCOME	-131,780	0	0	0	-1,990	-27,420	-161,190
NET	-3,370	0	2,480	470	-6,090	6,510	0

Comments

The reduction in employee Costs is largely due to a reduced need for a relief storekeeper and lower costs on Premises Costs are mainly in relation to a reduction in the allocation of costs for premises related insurance.

There has been a sizeable increase in support service costs for the depot, but this is mainly due to a review of the allocation of costs relating to Health and Safety.

The increase in depreciation costs is in relation to the revaluation of all of the council's assets at the end of the last financial year.

The costs of the depot are recharged to the services that use the site. As the costs of the site have increased, so too has the level of income from recharges to other services.

5.32 REFUSE COLLECTION VEHICLES

Service Description **VARIOUS CODES**

We have a fleet of split bodied refuse collection and recycling vehicles in order to carry out the statutory service

Link to Ambitions

To be a **well managed** council providing **efficient services** based on **identified customer needs**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Transport Costs	311,840		9,360	10,400			331,600
TOTAL EXPENDITURE	311,840	0	9,360	10,400	0	0	331,600
Miscellaneous Recharges	-311,840		-9,360	-10,400			-331,600
TOTAL INCOME	-311,840	0	-9,360	-10,400	0	0	-331,600
NET	0	0	0	0	0	0	0

Comments

The main increase in costs shown here is in relation to vehicle fuel and the allocation of transport related insurance. All costs of the refuse vehicles are recharged to the refuse collection service. As the running costs of the vehicles has increased, so too has the level of income from recharges to the refuse collection service.

5.33 GROUNDS MAINTENANCE VEHICLES

Service Description **VARIOUS CODES**

We have a range of vehicles, mowers and plant in order to help staff maintain the council's parks, play areas, sports pitches and other public open spaces.

Link to Ambitions

To be a **well managed** council providing **efficient services** based on **identified customer needs**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Transport Costs	83,930		1,980	-990	-5,490		79,430
TOTAL EXPENDITURE	83,930	0	1,980	-990	-5,490	0	79,430
Miscellaneous Recharges	-83,930		-1,980	990	5,490		-79,430
TOTAL INCOME	-83,930	0	-1,980	990	5,490	0	-79,430
NET	0	0	0	0	0	0	0

Comments

The main variation is in respect of lower allocations for the costs of vehicle insurance to the service and the end of some leases. All costs of the vehicles are recharged to the grounds maintenance service. As the running costs of the vehicles has decreased, so too has the level of income from recharges to the grounds maintenance service.

5.34 WORKS ADMINISTRATION VEHICLES

Service Description

VARIOUS CODES

We have a range of vehicles in order to help staff carry out a range of maintenance and repair works for the council

Link to Ambitions

To be a **well managed** council providing **efficient services** based on **identified customer needs**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Transport Costs	38,650	0	1,160	1,270			41,080
TOTAL EXPENDITURE	38,650	0	1,160	1,270	0	0	41,080
Miscellaneous Recharges	-38,650		-1,160	-1,270			-41,080
TOTAL INCOME	-38,650	0	-1,160	-1,270	0	0	-41,080
NET	0	0	0	0	0	0	0

Comments

The main increase in costs shown here is in relation to vehicle fuel. All costs of the vehicles are recharged to the works administration service. As the running costs of the vehicles has increased, so too has the level of income from recharges to the works administration service.

5.35 VEHICLE WORKSHOP

Service Description **VEHCL**

The garage at the depot maintains the Council's fleet of commercial vehicles and charges all of these costs to the relevant service area. The main services charged by the garage are the refuse collection service, works administration and grounds maintenance.

Link to Ambitions

To be a **well managed** council providing **efficient services** based on **identified customer needs**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Employee Costs	60,070		150	-40			60,180
Premises Costs	4,840					560	5,400
Transport Costs	4,520		170	250	-240		4,700
Supplies and Services	5,690		50		-2,300		3,440
Support Services	11,520					310	11,830
Depreciation & Impairment	4,460					740	5,200
TOTAL EXPENDITURE	91,100	0	370	210	-2,540	1,610	90,750
Oncosts Recovered	-92,160					1,410	-90,750
TOTAL INCOME	-92,160	0	0	0	0	1,410	-90,750
NET	-1,060	0	370	210	-2,540	3,020	0

Comments

The only significant variation is in respect of supplies and services, which relates to software maintenance. Other than inflation, the only other significant variations are in respect of the depot recharge and depreciation.

5.36 PLANT

Service Description

VARIOUS CODES

We have a number of items of plant and equipment to help staff provide essential council services.

Link to Ambitions

To be a **well managed** council providing **efficient services** based on **identified customer needs**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Transport Costs	12,800		380	500			13,680
Depreciation & Impairment	7,520						7,520
TOTAL EXPENDITURE	20,320	0	380	500	0	0	21,200
Miscellaneous Recharges	-20,320					-880	-21,200
TOTAL INCOME	-20,320	0	0	0	0	-880	-21,200
NET	0	0	380	500	0	-880	0

Comments

The service is expected to continue at the same level as the current financial year

5.37 TWO WAY RADIO

Service Description

TWOWR

We have a radio system linking between staff based at Salthill depot and vehicles and staff working out in the borough

Link to Ambitions

To be a **well managed** council providing **efficient services** based on **identified customer needs**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Premises Costs	2,400			50			2,450
Supplies and Services	410		10	300			720
TOTAL EXPENDITURE	2,810	0	10	350	0	0	3,170
Miscellaneous Recharges	-2,810		-90		-270		-3,170
TOTAL INCOME	-2,810	0	-90	0	-270	0	-3,170
NET	0	0	-80	350	-270	0	0

Comments

The service is expected to continue at the same level as the current financial year

5.38 WORKS ADMINISTRATION

Service Description

WKSAD

The works administration service carries out a wide range of maintenance services across most of the council services, notably engineering services. The cost of all work carried out by works administration is charged out to the relevant service area.

Link to Ambitions

To be a **well managed** council providing **efficient services** based on **identified customer needs**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Employee Costs	166,400		4,960	-2,500	-400		168,460
Premises Costs	14,460					4,100	18,560
Transport Costs	33,730		1,010	2,210			36,950
Supplies and Services	8,810		250	-240	230		9,050
Support Services	34,970					1,160	36,130
Depreciation & Impairment	12,450					10,640	23,090
TOTAL EXPENDITURE	270,820	0	6,220	-530	-170	15,900	292,240
Oncosts Recovered	-272,280		-7,870	900	-11,990		-291,240
Miscellaneous - Recharges	-1,000		-10	10			-1,000
TOTAL INCOME	-273,280	0	-7,880	910	-11,990	0	-292,240
NET	-2,460	0	-1,660	380	-12,160	15,900	0

Comments

The large increase on premises costs relates to the recharge for the use of the Salthill Depot by the service, and the increased costs associated with running that site.

There has been a slight increase in the level of support service costs charged to the service and the largest increase has been on depreciation, which is due to the new replacement vehicles bought for the service.

5.39 CARAVAN SITE

Service Description CARVN

The Caravan and Camping Club now manage the caravan site on a 25-year fully repairing lease. The Council receives a guaranteed minimum income from the operator annually and has a consultative role to play in its overall running.

Link to Ambitions

To be a **well managed** council providing **efficient services** based on **identified customer needs**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Support Services	1,570					-820	750
TOTAL EXPENDITURE	1,570	0	0	0	0	-820	750
Customer & Client Receipts	-6,580		-200	-100	-560		-7,440
TOTAL INCOME	-6,580	0	-200	-100	-560	0	-7,440
NET	-5,010	0	-200	-100	-560	-820	-6,690

Comments

The service is expected to continue at the same level as the current financial year

5.40 EDISFORD PICNIC AREA

Service Description EDPIC

This budget head relates mainly to the maintenance of the Edisford picnic area, income from the mobile catering units and also fees received from our share of the model railway income.

Link to Ambitions

To be a **well managed** council providing **efficient services** based on **identified customer needs**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Premises Costs	14,570				-50	10	14,530
Supplies and Services	50						50
TOTAL EXPENDITURE	14,620	0	0	0	-50	10	14,580
Customer & Client Receipts	-12,310		-10		-60		-12,380
TOTAL INCOME	-12,310	0	-10	0	-60	0	-12,380
NET	2,310	0	-10	0	-110	10	2,200

Comments

The service is expected to continue at the same level as the current financial year

5.41 GROUNDS MAINTENANCE

Service Description

PKADM

The grounds maintenance service encompasses a wide range of operations on parks and open spaces, including trees and woodlands, play areas, sports pitches, cemeteries, hard and soft landscaping and the provision of floral decorations in public council buildings.

Link to Ambitions

To protect and enhance the existing environmental quality of our area

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Employee Costs	240,480		7,210	-4,420	-6,730		236,540
Premises Costs	44,430		1,330		8,360		54,120
Transport Costs	83,930		2,520		-7,020		79,430
Supplies and Services	18,150		540		140		18,830
Support Services	59,910					1,080	60,990
Depreciation & Impairment	50,980					-4,850	46,130
TOTAL EXPENDITURE	497,880	0	11,600	-4,420	-5,250	-3,770	496,040
Customer & Client Receipts	-15,920				15,920		0
Oncosts Recovered	-18,050					90	-17,960
Miscellaneous Recharges	-467,960					-10,120	-478,080
TOTAL INCOME	-501,930	0	0	0	15,920	-10,030	-496,040
NET	-4,050	0	11,600	-4,420	10,670	-13,800	0

Comments

The main reduction on Employee Costs is on superannuation costs due to a movement in the number of staff who are members of the scheme.

The large increase on premises costs relates to the recharge for the use of the Salthill Depot by the service, and the increased costs associated with running that site.

The main reasons for the lower vehicle costs is the ending of some leases and a lower allocation of costs for vehicle insurance.

As the overall cost of the service has decreased, so too has the level of income from recharges to other services.

5.42 ROEFIELD BARN**Service Description****ROEBN**

The building is occupied by Roefield Leisure Centre who pay a quarterly rent to the Council. The Council are not responsible for running costs or repairs and consequently there are few costs here.

Link to Ambitions

To be a **well managed** council providing **efficient services** based on **identified customer needs**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Support Services	0					90	90
Depreciation & Impairment	0					1,120	1,120
TOTAL EXPENDITURE	0	0	0	0	0	1,210	1,210
Customer & Client Receipts	-50						-50
TOTAL INCOME	-50	0	0	0	0	0	-50
NET	-50	0	0	0	0	1,210	1,160

Comments

The increase in costs largely relates to depreciation charges as a result of past capital expenditure and the revaluation of the council's assets at the end of the last financial year

5.43 RIBBLE VALLEY PARKS

Service Description

RVPRK

Maintenance of the Council's parks and recreation grounds to a high standard is in support of the Council's commitment to ensuring the protection and enhancement of the environmental quality of the area.

Link to Ambitions

To **protect and enhance** the existing **environmental quality** of our area

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Employee Costs	10						10
Premises Costs	370,460		770	-680	-1,390	150	369,310
Supplies and Services	3,060		90	-60	1,440		4,530
Support Services	40,390					6,950	47,340
Depreciation & Impairment	8,940					19,530	28,470
TOTAL EXPENDITURE	422,860	0	860	-740	50	26,630	449,660
Customer & Client Receipts	-21,680		-150		570		-21,260
TOTAL INCOME	-21,680	0	-150	0	570	0	-21,260
NET	401,180	0	710	-740	620	26,630	428,400

Comments

The majority of the Grounds Maintenance Service costs are recharged here, however there is very little change in this recharge between the financial years.

There has been an increase in the level of costs allocated to the service for Support Services and depreciation charges have increased following the revaluation of the council's assets at the end the last financial year and capital expenditure in 2010/11.

5.44 RIBBLESDALE POOL

Service Description

RPOOL

Ribblesdale pool provides a varied programme of use for casual public swimming, swimming instruction and hire by clubs and groups. The facility is well attended in comparison to other pools of its size.

Link to Ambitions

To make people's lives **safer and healthier**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Employee Costs	321,440		5,850	-2,870	-22,170		302,250
Premises Costs	146,370		4,220	-320	-21,590		128,680
Transport Costs	310		10	-10			310
Supplies and Services	58,630		1,680	-1,430	-90	170	58,960
Third Party Payments	1,420		40	-40	-970		450
Support Services	57,570					29,810	87,380
Depreciation & Impairment	55,560					24,520	80,080
TOTAL EXPENDITURE	641,300	0	11,800	-4,670	-44,820	54,500	658,110
Customer & Client Receipts	-272,140		-7,280	-2,390	-58,010		-339,820
Recharges to other General Fund Services	-8,930		-270	30			-9,170
Free Swimming Grant	-54,100				54,100		0
TOTAL INCOME	-335,170	0	-7,550	-2,360	-3,910	0	-348,990
NET	306,130	0	4,250	-7,030	-48,730	54,500	309,120

Comments

The reduced Employee Costs are due to the movement of the Leisure Officer's costs to the Community Services Department, rather than being charged directly to this service. This accounts for the increase in the Support Services costs on the service. The reason for this change is to ensure that the post carries a fair proportion of overheads.

The main reason for the reduction in premises costs is a reduced contract price for gas, coupled with a decrease in the level of usage.

Depreciation charges have increased following the revaluation of the council's assets at the end the last financial year.

On income the Free Swimming grant has now ceased and has been replaced by the reintroduction of charges for admissions.

5.45 EDISFORD ALL WEATHER PITCH

Service Description **EALLW**

This is a high quality facility for which there is great demand in terms of tennis and football training during the evenings. The introduction of netball to the programme is evidence of its multi-use potential.

Link to Ambitions

To make people's lives **safer and healthier**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Premises Costs	5,730		170	-40	100		5,960
Supplies and Services	600		20	-20			600
Support Services	15,100					-3,850	11,250
TOTAL EXPENDITURE	21,430	0	190	-60	100	-3,850	17,810
Customer & Client Receipts	-26,210		-780	-460	5,170		-22,280
TOTAL INCOME	-26,210	0	-780	-460	5,170	0	-22,280
NET	-4,780	0	-590	-520	5,270	-3,850	-4,470

Comments

There has been a fall in the level of costs recharged to the service by Support Services.

The level of income has fallen substantially and is mainly due to the loss of income from a regular club booking.

5.46 LONGRIDGE GYM

Service Description

LNGYM

The gym was relocated from the Longridge Sports Centre to a new extension at the Longridge Civic Hall, containing modern fitness equipment and providing comfortable showering and changing facilities.

Link to Ambitions

To make people's lives **safer and healthier**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Employee Costs	75,310		2,250	-1,170	-19,500		56,890
Premises Costs	8,310		210		300		8,820
Transport	220				100		320
Supplies and Services	8,960		160		-1,740		7,380
Support Services	36,940					9,610	46,550
Capital Charges	3,860					3,970	7,830
TOTAL EXPENDITURE	133,600	0	2,620	-1,170	-20,840	13,580	127,790
Customer & Client Receipts	-24,880		-870		3,670		-22,080
Grants	-11,320		-380		-1,160		-12,860
TOTAL INCOME	-36,200	0	-1,250	0	2,510	0	-34,940
NET	97,400	0	1,370	-1,170	-18,330	13,580	92,850

Comments

The reduced Employee Costs are due to the movement of the Leisure Officer's costs to the Community Services Department, rather than being charged directly to this service. This partly accounts for the increase in the Support Services costs on the service. The reason for this change is to ensure that the post carries a fair proportion of overheads.

Depreciation charges have increased following the revaluation of the council's assets at the end the last financial year.

Based on current activity levels it is anticipated that income levels will fall

5.47 CYCLING

Service Description

CYCLS

Costs shown here are in relation to the development of a borough wide cycling strategy and the identification, improvement and promotion of cycle routes and events.

Link to Ambitions

To help make people's lives **safer and healthier**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Support Services	7,400					-530	6,870
TOTAL EXPENDITURE	7,400	0	0	0	0	-530	6,870
NET	7,400	0	0	0	0	-530	6,870

Comments

The service is expected to continue at the same level as the current financial year

5.48 EXERCISE REFERRAL SCHEMES

Service Description

EXREF

There are a number of schemes under the umbrella of healthy lifestyles including exercise referral, cardiac rehabilitation, weight management and healthy walks.

The main source of funding for the healthy lifestyles programmes is NHS East Lancashire, who either fully or part fund the programmes.

Link to Ambitions

To help make people's lives **safer and healthier.**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Employee Costs	101,960		2,980	-1,960	-1,070		101,910
Premises Costs	6,790		200	-200			6,790
Transport Costs	4,320		130		730		5,180
Supplies and Services	6,950		80		-1,080		5,950
Support Services	15,800					860	16,660
TOTAL EXPENDITURE	135,820	0	3,390	-2,160	-1,420	860	136,490
Other Grants and Contributions	-100,140				-1,420		-101,560
Customer & Client Receipts	-4,400						-4,400
TOTAL INCOME	-104,540	0	0	0	-1,420	0	-105,960
NET	31,280	0	3,390	-2,160	-2,840	860	30,530

Comments

There will be a slight reduction in grant income in the next financial year 2011/12 and as a result expenditure will fall to match the available resources.

5.49 SPORTS DEVELOPMENT

Service Description **SPODV**

Contributing to the Council's ambition to create safer and healthier lifestyles. The role of the sports development unit is to create and extend sporting opportunities throughout the Ribble Valley, particularly within identified low participation groups. This is done through the provision of specific activity programmes, supporting voluntary sector providers and working in partnership with others to achieve cross cutting outcomes.

Link to Ambitions

To make people's lives **safer and healthier**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Employee Costs	51,430		440	-230	-40,120		11,520
Transport Costs	1,760				-1,760		0
Supplies and Services	11,660		350	390	-70		12,330
Transfer Payments	8,500		260	1,530			10,290
Support Services	58,140					21,300	79,440
TOTAL EXPENDITURE	131,490	0	1,050	1,690	-41,950	21,300	113,580
Other Grants and Contributions	-53,940				43,170		-10,770
Customer & Client Receipts	-2,020		-50	50			-2,020
TOTAL INCOME	-55,960	0	-50	50	43,170	0	-12,790
NET	75,530	0	1,000	1,740	1,220	21,300	100,790

Comments

The staffing budget for 2011/12 has been reduced considerably, as there is no funding for one post, and the contract and funding on another post ends at the beginning of October 2011.

Support service costs have increased following a reassessment of the Leisure Officer's time allocation.

5.50 GRANTS AND SUBSCRIPTIONS

Service Description

GRSRC

This committee supports a number of organisations that demonstrate the furtherance of committee's objectives by way of direct grant aid or by subscribing to such organisations.

Link to Ambitions

To help make people's lives **safer and healthier**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Supplies and Services	270						270
Transfer Payments	46,250		1,390	-1,390			46,250
Support Services	1,260					60	1,320
TOTAL EXPENDITURE	47,780	0	1,390	-1,390	0	60	47,840
NET	47,780	0	1,390	-1,390	0	60	47,840

Comments

The service is expected to continue at the same level as the current financial year

5.51 CHRISTMAS LIGHTS AND RIBBLE VALLEY IN BLOOM

Service Description

XMASL

Grants are available to organised groups looking to provide Christmas light displays within the borough's parishes and towns, provided that match funding by the organisation is available.

Also incorporated here is the Ribble Valley in Bloom budget, which is a small budget, used by local groups and parishes to enhance the borough as a place to visit. This creates one combined budget specifically for lights and flowers.

Link to Ambitions

To **protect and enhance** the existing **environmental quality** of our area

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Grants	1,850		60	-60	-50		1,800
Support Services	1,210					50	1,260
TOTAL EXPENDITURE	3,060	0	60	-60	-50	50	3,060
NET	3,060	0	60	-60	-50	50	3,060

Comments

The service is expected to continue at the same level as the current financial year. There is no more funding available in the earmarked reserve for Christmas Lights and Ribble Valley in Bloom, therefore the costs will be met from General Fund.

5.52 RECREATION GRANTS

Service Description **RECU**

The Recreation Grants Scheme provides valuable support for the voluntary sports and arts sectors with an aim to increase participation in voluntary community activities. Grants are normally awarded on an annual basis. However, applications can be considered outside the annual timetable.

Link to Ambitions

To help make people's lives **safer and healthier**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Transfer Payments	27,320		820	-820			27,320
Support Services	7,140					310	7,450
TOTAL EXPENDITURE	34,460	0	820	-820	0	310	34,770
NET	34,460	0	820	-820	0	310	34,770

Comments

The service is expected to continue at the same level as the current financial year.

5.53 CULTURE GRANTS

Service Description **CULTG**

Grant aid is given to assist talented young persons with the costs associated with their particular cultural activity.

Link to Ambitions

To help make people's lives **safer and healthier**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Transfer Payments	3,280				470		3,750
TOTAL EXPENDITURE	3,280	0	0	0	470	0	3,750
NET	3,280	0	0	0	470	0	3,750

Comments

The service is expected to continue at the same level as the current financial year.

5.54 SPORTS GRANTS

Service Description

SPOGR

Grant aid is given to assist talented young sports persons with the costs associated with their sport.

Link to Ambitions

To help make people's lives **safer and healthier**

Budget Analysis	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Transfer Payments	3,280		100	-100			3,280
Support Services	1,410					60	1,470
TOTAL EXPENDITURE	4,690	0	100	-100	0	60	4,750
NET	4,690	0	100	-100	0	60	4,750

Comments

The service is expected to continue at the same level as the current financial year.

6 SUMMARIES

6.1 The draft budget is summarised in two ways. One over the cost of the service (objective) provided by the committee. The other is over the type of expenditure and income (subjective).

a) *Cost of Services Provided (Objective)*

Cost Centre	Service Name	BUDGET ANALYSIS							LINK TO AMBITIONS			
		Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Increase in Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £	To help make people's lives safer and healthier	To protect and enhance the existing environmental quality of our area	To match the supply of homes in our area with the identified housing needs	To be a well managed council providing efficient services based on identified customer needs
COMMD	Community Services Department	-12,750		24,860	-22,080	621,190	-501,000	110,220				✓
HWAGY	Highways Agency	11,960		30	-30		-150	11,810				✓
HWREP	Highways Repairs	4,190		20	-20		-60	4,130				✓
NHWAG	Non-Agency Highways Work	25,150					1,930	27,080				✓
CULVT	Culverts & Watercourses	16,900		240	-240		180	17,080		✓		
DRAIN	Private Drains	27,590		-10	-60	-180	-8,090	19,250				✓
RIVBK	Riverbank Protection	2,390		30	-30		520	2,910		✓		
BUSSH	Bus Shelters	19,200		360	-360		160	19,360				✓
SEATS	Roadside Seats	7,680		70	-70		160	7,840		✓		
SIGNS	Street Nameplates & Signs	24,170		130	-130	-480	830	24,520				✓
RIGHT	Public Rights of Way	4,980		-770	510		-2,020	2,700		✓		
STCLE	Street Cleansing	317,320		7,950	-290	-4,620	1,780	322,140		✓		

Cost Centre	Service Name	BUDGET ANALYSIS							LINK TO AMBITIONS			
		Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Increase in Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £	To help make people's lives safer and healthier	To protect and enhance the existing environmental quality of our area	To match the supply of homes in our area with the identified housing needs	To be a well managed council providing efficient services based on identified customer needs
VARIOUS	Public Conveniences	237,880		5,550	1,580	17,720	10,930	273,660				✓
LITTR	Litter Bins	16,520		250	-250		220	16,740		✓		
RCOLL	Refuse Collection	1,115,370		21,560	140	-41,050	10,680	1,106,700		✓		
RECYC	Recycling	75,440		210	1,690		1,130	78,470		✓		
TFRST	Waste Transfer Station	225,760		1,900	200	-150,800	210	77,270		✓		
TRREF	Trade Refuse	-20,230		-2,380	4,680	-4,610	570	-21,970				✓
CRIME	Crime and Disorder	70,380		500	-160	-170	1,820	72,370	✓			
CRIMP	RV Crime Reduction Partnership	0				9,040		9,040	✓			
CCTEL	CCTV Equipment	172,090		3,230	-1,940	-3,600	-5,100	164,680	✓			
LNGCH	Longridge Civic Hall	4,050					5,130	9,180	✓			
ARTDV	Art Development	40,290		600	-540	-130	530	40,750				✓
PLATG	Platform Gallery	81,980		1,540	-270	-6,470	-30	76,750				✓
MUSEM	Castle Museum	265,850		7,160	-1,750	700	-31,980	239,980		✓		
MCAFE	Museum Café	0				1,470		1,470		✓		
SOUND	Sound Archives	0						0		✓		
TURSM	Tourism	134,740		2,110	-610	-1,950	1,170	135,460		✓		
VARIOUS	Car Parks	-105,110		3,000	-4,530	24,130	-3,850	-86,360		✓		
LDEPO	Longridge Depot	0		240	-240			0				✓
SDEPO	Salthill Depot	-3,370		2,480	470	-6,090	6,510	0				✓

Cost Centre	Service Name	BUDGET ANALYSIS							LINK TO AMBITIONS			
		Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Increase in Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £	To help make people's lives safer and healthier	To protect and enhance the existing environmental quality of our area	To match the supply of homes in our area with the identified housing needs	To be a well managed council providing efficient services based on identified customer needs
VARIOUS	Refuse Collection Vehicles	0						0				✓
VARIOUS	Grounds Maintenance Vehicles	0						0				✓
VARIOUS	Works Administration Vehicles	0						0				✓
VEHCL	Vehicle Workshop	-1,060		370	210	-2,540	3,020	0				✓
VARIOUS	Plant	0		380	500	-880		0				✓
TWOWR	Two Way Radio	0		-80	350	-270		0				✓
WKSAD	Works Administration	-2,460		-1,660	380	-12,160	15,900	0				✓
CARVN	Caravan Site	-5,010		-200	-100	-560	-820	-6,690				✓
EDPIC	Edisford Picnic Area	2,310		-10		-110	10	2,200				✓
PKADM	Grounds Maintenance	-4,050		11,600	-4,420	10,670	-13,800	0		✓		
ROEBN	Roefield Barn	-50					1,210	1,160				✓
RVPRK	Ribble Valley Parks	401,180		710	-740	620	26,630	428,400		✓		
RPOOL	Ribblesdale Pool	306,130		4,250	-7,030	-48,730	54,500	309,120	✓			
EALLW	Edisford All Weather Pitch	-4,780		-590	-520	5,270	-3,850	-4,470	✓			
LNGYM	Longridge Gym	97,400		1,370	-1,170	-18,330	13,580	92,850	✓			
CYCLS	Cycling	7,400					-530	6,870	✓			
EXREF	Exercise Referral Scheme	31,280		3,390	-2,160	-2,840	860	30,530	✓			

Cost Centre	Service Name	BUDGET ANALYSIS							LINK TO AMBITIONS			
		Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Increase in Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £	To help make people's lives safer and healthier	To protect and enhance the existing environmental quality of our area	To match the supply of homes in our area with the identified housing needs	To be a well managed council providing efficient services based on identified customer needs
SPODV	Sports Development	75,530		1,000	1,740	1,220	21,300	100,790	✓			
GRSRC	Grants and Subscriptions	47,780		1,390	-1,390		60	47,840	✓			
XMASL	Christmas Lights & RV in Bloom	3,060		60	-60	-50	50	3,060		✓		
CULTG	Culture Grants	3,280				470		3,750				
RECU	Recreation & Culture Grants	34,460		820	-820		310	34,770	✓			
SPOGR	Sports Grants	4,690		100	-100		60	4,750	✓			
NET COST OF SERVICES		3,757,510	0	103,760	-39,660	385,880	-389,330	3,818,160				
<i>LESS Financed from Crime Reduction Partnership Reserve</i>								-9,040				
								3,809,120				

b) *Type of Expenditure/Income (Subjective)*

	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Increase in Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Employee Costs	2,895,650		79,400	-51,270	429,980		3,353,760
Premises Costs	767,060		22,190	10	13,420	16,210	818,890
Transport Costs	1,052,700		32,170	25,720	8,960		1,119,550
Supplies and Services	448,610		11,140	3,710	-23,960		439,500
Third Party	431,950		8,430	-380	-147,830		292,170
Transfer Payments	90,480		2,630	-840	420		92,690
Support Services	1,676,260					229,220	1,905,480
Depreciation & Impairment	644,040					37,220	681,260
TOTAL EXPENDITURE	8,006,750	0	155,960	-23,050	280,990	282,650	8,703,300
Other Grants and Reimbursements	-262,770		-2,240	1,020	89,260		-174,730
Customer & Client Receipts	-1,392,680		-29,450	-7,660	24,390	-5,480	-1,410,880
Recharges outside General Fund	-41,010					15,460	-25,550
Recharges to other General Fund Services	-1,094,440		180	-270	-270	-645,130	-1,739,930
Oncosts Recovered	-423,240		-7,880	910	-13,980	1,500	-442,690
Miscellaneous Recharges	-1,035,100		-12,810	-10,610	5,490	-38,330	-1,091,360
TOTAL INCOME	-4,249,240	0	-52,200	-16,610	104,890	-671,980	-4,885,140
NET COST OF SERVICES	3,757,510	0	103,760	-39,660	385,880	-389,330	3,818,160
LESS Financed from Crime Reduction Partnership Reserve							-9,040
							3,809,120

6.2 Net costs to this Committee are projected to increase by £60,650 between financial years, which is reduced to £51,610 after allowing for transfers to and from earmarked reserves. This is caused in the main by the following:

- There has been a net reduction in expenditure on the refuse collection and waste transfer station of £199,860 following the changes made in 2010/11 on the transportation of waste. This has been somewhat reduced by increased costs of the depot site, increasing vehicle fuel costs and a decrease in the level of recycling credits due to lower weights being collected.
- A number of sites have seen an increase in depreciation charges following the revaluation of the council's assets at the end of the previous financial year (2009/10).
- Allocated costs of the works administration service on cleaning and security on public conveniences has increased substantially.
- There is a significant fall in the level of income on car parking as a result of decreased usage and VAT increases.

7 FEES AND CHARGES

7.1 Members will recall that fees and charges were agreed at the last meeting of this committee and were implemented from 4 January 2011 at the time of the VAT increase. There is no further proposed increase to these charges for the next financial year.

8 RECOMMENDED THAT COMMITTEE

8.1 Approve the revised budget for 2010/11

8.2 Agree the revenue budget for 2011/12 and to submit this to the next Policy and Finance Committee subject to the consideration of savings for 2011/12 by the Budget Working Group.

ROBIN BRAMHALL
SENIOR ACCOUNTANT

CM2-11/RB/AC
7 January 2011