

RIBBLE VALLEY BOROUGH COUNCIL

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Dear Councillor

The next meeting of the **ACCOUNTS AND AUDIT COMMITTEE** is at **6.30PM** on **WEDNESDAY, 24 MARCH 2010** at the **TOWN HALL, CHURCH STREET, CLITHEROE.**

I do hope you can be there.

Yours sincerely

CHIEF EXECUTIVE

To: Committee members (copy for information to all other members of the Council)
Directors
Press
Parish Councils (copy for information)
Relationship Manager and Performance Lead, Audit Commission
Audit Manager, Audit Commission

AGENDA

Part I – items of business to be discussed in public

1. Apologies for absence.
- ✓ 2. Minutes of meeting held on 25 November 2009 – copy enclosed.
3. Declarations of Interest (if any).
4. Public Participation (if any).

FOR DECISION

5. References from Overview and Scrutiny (if any).

- ✓ 6. Risk Management - Presentation by Chris Shuttleworth, Emergency Planning Officer.
- ✓ 7. Closure of Accounts 2009/2010 – report of Director of Resources – copy enclosed.
- ✓ 8. Internal Audit Annual Plan 2010/2011 – report of Director of Resources – copy enclosed.

FOR INFORMATION

- ✓ 9. Internal Audit Progress Report 2009/2010 – report of Director of Resources – copy enclosed.
- ✓ 10. Annual Audit and Inspection Letter- report of Director of Resources – copy enclosed.
- ✓ 11. CAA/Use of Resources 2010 Update – report of Director of Resources – copy enclosed.
- ✓ 12. Audit Opinion Plan – report of Audit Commission – copy enclosed.
- ✓ 13. International Financial Reporting Standards Update – report of Director of Resources – copy enclosed.
- ✓ 14. Certification of Claims and Returns – Annual Report – report of Audit Commission – copy enclosed.
- 15. Reports from Representatives on Outside Bodies (if any).

Part II – Items of business **not** to be discussed in public

- ✓ 16. Contract Procedure Rules – report of Director of Resources – copy enclosed.