

RIBBLE VALLEY BOROUGH COUNCIL

REPORT TO SPECIAL POLICY & FINANCE COMMITTEE

DECISION

Agenda Item No

meeting date: 9 FEBRUARY 2010
 title: OVERALL REVENUE BUDGET 2010/11
 submitted by: DIRECTOR OF RESOURCES
 principal author: JANE PEARSON

1 PURPOSE

- 1.1 To approve the revised revenue budget for 2009/10.
- 1.2 To consider and recommend the revenue budget, budget requirement and precept for 2010/11 to Full Council on 2 March 2010.

2 REVISED GENERAL FUND BUDGET 2009/10

Background

- 2.1 The revised budget for 2009/10 has now been prepared. Committees, during this cycle, have reviewed their estimates and the reasons for any significant changes.
- 2.2 When the estimates were prepared 12 months ago provision was made for pay and prices of 2%. The national pay award was settled in September 2009 at the following rates:
 - ❖ 1.25% for spinal column point 4 to 10
 - ❖ 1.0% for spinal column points 11 to 49
 - ❖ No pay award for chief officers
 - ❖ Staff with less than five years continuous service received one extra days holiday
- 2.3 The revised budget is now looking as if there will be a increase of £166,248 in net expenditure. This is shown in the summary below.

	Original Estimate 2009/10 £	*Restated Original 2009/10 £	Revised Estimate 2009/10 £
Committee Expenditure			
Planning & Development	680,580	514,900	613,140
Community	3,577,370	3,743,050	3,812,680
Health and Housing	656,520	656,520	714,470
Policy & Finance	3,252,230	3,196,970	3,108,740
Total of Committees	8,166,700	8,111,440	8,249,030
Capital Adjustments			
Less Depreciation (included in above)	-768,720	-768,720	-728,420
Add Minimum Revenue Provision (MRP)	245,252	245,252	116,190
Total Expenditure	7,643,232	7,587,972	7,636,800

	Original Estimate 2009/10 £	*Restated Original 2009/10 £	Revised Estimate 2009/10 £
Other Items			
External Interest Payable	29,520	29,520	29,520
Interest Earned	-125,000	-125,000	-15,000
LA Business Growth Incentive Scheme	-20,000	-20,000	-13,730
Area Based Grant	-22,500	-22,500	-22,810
Concessionary Travel Compromise	-55,260	0	0
	0	0	0
Transfer From/To Various Funds (See Annex 1)	-150,310	-150,310	-148,850
Net Expenditure	7,299,682	7,299,682	7,465,930
Adjustment to Balances to Get to Agreed Budget	-245,794	-245,794	-412,042
Agreed budget for year	7,053,888	7,053,888	7,053,888

**restated to reflect the reallocation of Concessionary Travel compromise funds and the movement of CCTV to Community Committee*

Comments on Current Year's Revised Budget

2.4 Net Expenditure

The increase in net expenditure of £166,248 is analysed further as follows:

❖ **In summary, committees have increased by £137,590**

Obviously, in a total budget of £8.2 million there are many variations during the course of a year. Each committee, in considering its revised budget, has been given details for any differences.

The **main** ones are as follows:

	£000
Pay award savings	-64
Community committee	
Longridge Gym	50
Ribblesdale Pool	86
Car Parking Income	-21
Staffing savings	-18
Policy and Finance Committee	
Concurrent Function Grants	-14
Land Charges fall in income	21
Staffing restructurings	-23

	£000
Elections reimbursement of costs	-25
Planning and Development Committee	
Fall in Planning Fee Income	60
Fall in Building Regulation Fees	32
Housing Committee	
Fall in income from market	10
Increase in Grounds Maintenance costs at Cemetery and for Dog Bin Emptying	60

The **full list** of variations has been reported to service committees within their budget reports.

- ❖ **Other items (including interest) have increased net by £28,000 as follows:**

Other Items	£000
Fall in Interest earned	110
Reduction in Transfers from Various Reserves	1
LABGI Income less than anticipated	6
Reduction in depreciation to take out of accounts	40
Reduction in MRP to charge to accounts	-129
Net change	28

There has been a sharp fall in the amount of interest received from temporary investments during 2009/10 and the estimate has been revised to reflect this, from £125,000 to £15,000.

The other significant change with regard to 'other items' relates to the Minimum Revenue Provision (MRP). Following Housing Stock Transfer we have now reduced our Capital Financing Requirement to reflect fully the repayment of debt by DCLG and this has meant the MRP for 2009/10 has reduced by £129,000.

2.5 **Impact on Balances**

Overall the revised budget is £166,000 more than the original estimate. This means that if this revised forecast is correct we will actually take £412,000 from balances. This would leave the following position:

	£000
General Fund Balances B/Fwd at 1 April 2009	2,022
To take from Balances as per Revised Estimate	-412
Therefore Estimated Balances at 31 March 2010	1,610

This is safely above the amount of £700,000 we've previously agreed as the minimum level of balances the Council should hold.

3 THE GOVERNMENT'S ANNOUNCEMENT ON LOCAL GOVERNMENT EXPENDITURE IN 2010/11

3.1 Information

The Government has confirmed our final grant settlement for 2010/11 as the final year of a three year settlement. In summary the position is as follows.

	Settlement 2009/10 £000	Settlement 2010/11 £000
Four Block Allocation (After Damping)	3,996	4,141
Formula Grant:		
Revenue Support Grant	749	525
NNDR Redistributed	3,247	3,616
Total Formula Grant	3,996	4,141

The increase in our external support is £146,000 (3.6%).

4 COLLECTION FUND

4.1 The council tax is a combination of various factors, namely:

- ❖ The spending requirements of -
 - ❖ Lancashire County Council
 - ❖ Lancashire Police Authority
 - ❖ Lancashire Combined Fire Authority
 - ❖ Ribble Valley Borough Council
 - ❖ The Parish Councils in our area
- ❖ Less government grants
- ❖ Less our share of national non domestic rates
- ❖ Surplus/deficit on the collection fund
- ❖ Council tax base at band D equivalent

4.2 I have already assessed the potential surplus/deficit on the collection fund relating to council tax. I estimate the Collection Fund will produce a deficit of £106,000 this year. The main reasons are less income from Council Tax due mainly to the number of re-bandings following appeals by homeowners.

4.3 The deficit will be shared amongst all the current major precepting authorities.

A statement showing the Collection Fund is attached at Annex 2.

5 **2010/11 REVENUE BUDGET**

5.1 ***Background***

The final government grant figures published for 2010/11 confirm those originally published with the 2008/09 settlement in January 2008. In line with Government's policy on multi-year settlements, it was made clear that the settlement for 2010/11, as the third year of a three-year settlement, would not be changed from that previously published other than in exceptional circumstances.

It is fair to say the three year settlement has enabled councils to plan ahead with certainty over the medium term. However this has now come to an end and we will await news of how it will be replaced in the future.

5.2 ***Public Sector Funding Cuts***

It is inevitable that from 2011/12 onwards there will be severe reductions in public sector funding which will result in serious budgetary problems facing local authorities. As a result of this the Budget Working Group has tasked the Corporate Management Team to carry out a review of its structures to ensure the Council is best placed to face the challenges that lie ahead. This process is ongoing and updates are being provided to the Budget Working Group on a regular basis.

5.3 ***Capping***

In the past the Government set a "cap" or budget requirement limit for each council. This limit used to be announced before councils set their budget requirements. Whilst the Government no longer does this, it still has the power to tell councils to set a lower budget requirement if it considers the budget requirement and council tax have gone up by too much.

The Local Government Act 1999 introduced new "reserve powers" which are more flexible than the previous capping powers. They allow the Government to reduce the budget requirement in the following year as well as in the current financial year (which was previously the only option). They also allow the Government to take into account the extent of local council taxpayers' support for proposed increases.

The Parliamentary Under Secretary of State for DCLG, Barbara Follet, has warned local authorities it would be a mistake to assume previous years capping rules apply, given the generous increase in the grant settlement. She has made it clear she expects average council tax increases in 2010/11 to reach a 16 year low. The Government did take capping action in 2009/10 and have stressed that if necessary they will do so again.

The average council tax increase in 2009/10 was 3% and without setting this specifically as the capping limit, it seems reasonable to assume any increase greater than this would risk government intervention.

Purely for illustrative purposes a 3% council tax increase would result in the following net budget:

COUNCIL TAX WITH 3% INCREASE	
	£000
Net Expenditure	7,291
Less - Government Grants	-4,141
Add - Collection Fund Deficit	11
RVBC Precept	3,161
Council Taxbase	22,357
Band D Tax	£141.38
Increase on Current Year	3%

5.4 **2010/11 Base Budget**

Introduction

Each committee has been asked to prepare their budget on the basis of no increase in the level of spending in real terms, although the budgets do include provision for pay and price increases of 1.5% at this stage. Fees and charges have also been reviewed by committees and have been increased by at least the rate of inflation where feasible. These increases are also included in the budgets. All committees have now considered their draft budgets for next year.

Provisional Base Position

The provisional base position for next year is shown below, compared with the recast original budget for 2009/10.

	Original 2009/10 £	Original 2010/11 £
Committee Expenditure		
Planning & Development	514,900	599,560
Community	3,743,050	3,880,420
Health and Housing	656,520	778,590
Policy & Finance	3,196,970	3,196,220
Total of Committees	8,111,440	8,454,790
Capital Adjustments		
Less Depreciation (included in above)	-768,720	-777,150
Add Minimum Revenue Provision (MRP)	245,252	132,460
Total Expenditure	7,587,972	7,810,100
Other Items		
External Interest Payable	29,520	26,250
Interest Earned	-125,000	-15,000

	Original 2009/10 £	Original 2010/11 £
LA Business Growth Incentive Scheme	-20,000	0
Area Based Grant	-22,500	-28,820
Transfers from Earmarked Reserves (See Annex 1)	-150,310	-70,270
Net Expenditure	7,299,682	7,722,260
Adjustment to Balances to Get to Agreed Budget	-245,794	
Budget Requirement	7,053,888	7,722,260

5.5 **Comments on Next Year's Base Revenue Budget**

Committee Expenditure

The net effect, as shown in the above summary, is that committee expenditure is up by £343,350. The reasons for this, again, are varied and have been reported to service committees in the budget reports. The main reasons however being:

	£000's
Inflation after taking out 09/10 pay award	112
Increases in Costs	
Ribblesdale Pool staffing costs	19
Ribblesdale Pool Energy costs	22
Longridge Gym	16
Public Conveniences	7
Waste Transfer Station transport	13
Refuse Collection vehicles	9
Grounds Maintenance vehicles	5
Increased Income	
Car Parking	-20
Reduced Income	
Clitheroe Market	12
Planning Fees	20
Land Charges Income	23
Building Regulation Fees	45
Reduction in cashiering income due to end of SLA with Ribble Valley Homes	32
Highways agency	7
	322

Other Items etc

The overall change on other items is an increase of **£79,228** as follows:

	£000
Reduced Capital Charge Adjustment	-122
Reduction in External Interest Payable	-3
Area Based Grant	-6
LA Business Growth Incentive Scheme (LABGI)	20
Reduced Transfers From Reserves	80
Reduced Interest on Balances	110
	79

5.6 Comments on Other Items

Capital Charges

The capital charges adjustment we have to make to our accounts is to reflect the removal of depreciation included in our committee estimates and replacing this with the Minimum Revenue Provision (MRP).

Interest on Balances

In the past interest has played a major role in subsidising our expenditure. This has been because of our success in pursuing debtors, particularly on council tax, and higher levels of balances. However the dramatic fall in interest rates has meant our interest received has fallen considerably and it is difficult to estimate when interest rates will rise again.

Government Grants

The Government have announced a small increase in Area Based Grants to £28,820 for 2010/11. However we do not anticipate, at this stage, continuing to receive any grant via the business rate growth scheme (LABGI).

5.7 In summary then:

- ❖ Committee expenditure is up by £343,000 (net)
- ❖ Other items are up by £79,000
- ❖ Forecasted expenditure is therefore higher than the 2009/10 original budget by £422,000 before use of balances.

- 5.8 For illustrative purposes this base budget would result in a council tax at band D as follows:

COUNCIL TAX AT BASE BUDGET	
	£000
Net Expenditure	7,722
Government Grants	-4,141
Collection Fund Deficit	11
RVBC Precept	3,592
Council Taxbase	22,357
Band D Tax	£160.66
Increase on Current Year	17.1%
NB: Amount taken from balances = Nil	

6 ADDITIONAL SPENDING REQUESTS (GROWTH) FOR 2010/11

- 6.1 The Budget Working Group stated growth items should not be added to the 2010/11 budget unless savings could be found to offset these. Therefore there are no growth items to add to the base budget.

7 BUDGET WORKING GROUP

7.1 The Budget Working Group has met several times over recent weeks to consider the budget.

7.2 As a guideline to officers, the Budget Working Group stated the budget should be prepared on the assumption of a **zero percentage increase in council tax**. Based on the draft budget figures, as presented to committees, and set out at 5.4, this would result in the following deficit:

	£
2010/11 Draft Budget as presented to Committees	7,722,260
Maximum Budget for a 0% Council Tax Increase	7,199,120
Savings to be found/Use of balances	-523,140

7.3 During the current year (2009/10) a number of staff restructurings have taken place. In addition other savings have been identified as a result of changes to services. These have been evaluated and are set out in Annex 3. They were agreed at the Budget Working Group on 13/1/10 and totalled £207,270. The deficit is therefore reduced as follows:

	£
Budget Deficit based on a 0% Council Tax Increase	-523,140
Savings identified due to changes taken place	-207,270
Savings to be found/Use of balances	-315,870

7.4 The Budget Working Group, at the same meeting, asked the Corporate Management Team to review the budget to identify further savings. They stated that, as a minimum, CMT should endeavour to find savings of £115,000 which would result in the use of balances of £200,000. However they suggested that CMT should seek to find greater savings to reduce further the amount to take from balances to balance the budget.

7.5 CMT then reviewed the revenue estimates and identified a list of potential savings totalling £197,770. These were reported to the BWG on 27/1/10 and are shown in Annex 4. Incorporating these savings would reduce the amount to take from balances to £118,100. Most of these savings are of a recurring nature and will therefore reduce the Council's base budget. Two savings which are of a 'one-off' nature are identified with 'NR' ie non recurring.

7.6 Pay Award 2010/11

One of the savings items included in the list relates to the pay award for 2010/11. This had been incorporated within committee estimates at 1.5%. The latest guidance is that there may not be a pay award at all in 2010/11.

Therefore the BWG recommend taking the amount of £94,130 out of the budget as a saving. It must be stressed however that if there is a pay award managers will have to find savings from within individual budgets to fund the cost.

7.7 The Budget Working Group considered these suggestions and agreed they should be brought in to reduce the budget. The budget position after incorporating these savings is as follows:

Budget Position after Consideration by BWG	£
Committees Base Budget	8,454,790
Capital Adjustment	-644,690
Total Expenditure	7,810,100
Other items	-17,570
Less Net Transfers from Earmarked Reserves	-70,270
2010/11 Draft Budget	7,722,260
Savings from changes already taken place	-207,270
Further savings identified by CMT	-197,770
Budget Requirement before use of balances	7,317,220
Use of balances	-118,100
Budget Requirement	7,199,120
Less Government Grants	-4,141,519
Add Collection Fund Deficit	11,112
Precept excluding parishes	3,068,713
Divided by taxbase	22,357
Equals Band D Council Tax	£137.26
Increase on 2009/10 Council Tax =	0%

7.8 Use of balances according to different council tax increases

Based on the above budget figures the following table gives the amount to take from balances to produce different percentages of council tax increases.

% Council Tax increase	2010/11 Council Tax £	Amount to take from balances £	Budget Requirement after use of balances £	Precept after use of balances £
0.00%	137.26	-118,100	7,199,120	3,068,713
0.50%	137.95	-102,748	7,214,472	3,084,065
1.00%	138.63	-87,404	7,229,816	3,099,409
1.50%	139.32	-72,060	7,245,160	3,114,753
2.00%	140.01	-56,717	7,260,503	3,130,096
2.50%	140.69	-41,373	7,275,847	3,145,440
3.00%	141.38	-26,030	7,291,190	3,160,783

8 CONCLUSION

- 8.1 The budget, as prepared, before the use of balances, would result in a council tax increase of 17.1%.
- 8.2 The likely capping limit will be 3%.
- 8.3 No Growth Items have put forward via service plans.
- 8.4 Severe public sector funding cuts are expected from 2011/12 onwards which will result in serious budgetary problems for local authorities. It is important we set an achievable budget in provide the Council with financial stability as we enter this turbulent period.
- 8.5 A zero percent council tax increase as used as a guideline by the BWG would result in the following amounts;

Council tax of	£137.26
Precept of	£3,068,713
Budget Requirement of	£7,199,120

9 FUTURE FORECASTING

9.1 Updated Three Year Forecast

I have updated the three-year budget forecast based upon agreeing a zero percent increase in council tax for 2010/11. This results in a forecast for the next three years of:

	2010/11 £000's		2011/12 £000's		2012/13 £000's	
Expenditure	7,431		7,726		7,957	
Interest Receipts	-15		-75		-100	
Reserves	-99		-30		-30	
Use of Balances	-118		-200		-200	
Reductions in Expenditure Required			-550		-669	
Net Expenditure	7,199		6,871		6,958	
Government Funding	-4,141		-3,727		-3,727	
Collection Fund Deficit	11		10		10	
Precept	3,069		3,154		3,241	
Taxbase	22,357		22,413		22,469	
Band D Council Tax	137.26		140.69	2.5%	144.21	2.5%

Effect of above on general fund balances assuming a 2.5% increase in council tax in 2011/12 and 2012/13.

9.2 General Fund Balances

	2010/11 £000's	2011/12 £000's	2012/13 £000's
Brought Forward	1,610	1,492	1,292
Needed from Balances	-118	-200	-200
Carried Forward	1,492	1,292	1,092

You can see this base budget leaves general fund balances above the minimum level previously recommended after Council Tax increases below the Government's current capping limits.

The forecast does not include:

- ❖ Any future growth items
- ❖ Revenue implications of the forward Capital Programme
- ❖ The implications of Concessionary Travel being transferred to upper tier authorities

Also, it does assume all the savings identified for 2010/11 do materialise and continue for at least the following two years.

- 9.3 In conclusion the base budget beyond 2010/11 will only be affordable with significant reductions in the base budget. For 2011/12 this is £550,000 and for 2012/13 £669,000.**

This assumes a 10% reduction in external government funding. Obviously at this stage we are unclear as to exactly how much funding will be cut.

In agreeing this budget it is imperative the BWG meet on a regular basis throughout the next financial year to produce a balanced budget for future years. An integral part of the budget calculations for 2011/12 will be the outcome of the current restructuring exercise referred to earlier in this report.

- 9.4 The Council's Medium Term Financial Strategy has been updated to reflect this.**

10 ROBUSTNESS OF THE ESTIMATES AND BALANCES AND RESERVES

10.1 There is a legal requirement for the chief financial officer to report on the robustness of the budget and the adequacy of the Council's balances and reserves.

10.2 A reasonable level of balances is needed to provide funds to:

- ❖ Finance levels of inflation in excess of those provided in the budget
- ❖ Provide for unforeseen expenditure
- ❖ Finance expenditure in advance of income
- ❖ Allow flexibility as the year progresses

10.3 The availability of balances has increased in importance since the Local Government Finance Act 1982 revoked local authorities' power to issue supplementary precepts.

General Fund Balances

10.4 At this stage general fund balances are estimated as follows:

	£000
Opening Balance 1 April 2009	2,022
Estimated Amount to be taken from Balances in 2009/10	-412
Estimated Balances in Hand 31 March 2010	1,610

10.5 The level of balances to retain is a matter of professional judgement but should be set in the context of the authority's medium term financial strategy and the risks facing the authority.

10.6 My view, especially bearing in mind our record of strong budgetary control, is that the minimum level of balances we should hold is £700,000. This more importantly is the figure that you have previously agreed in the Medium Term Financial Strategy and is recommended in the latest version elsewhere on the agenda.

10.7 Bearing this in mind and our previous good record in achieving savings in the revenue budget as the year progresses my judgement is that in 2010/11 the maximum amount to be used to fund recurring expenditure should be no more than £200,000. This is based upon our forward forecast of expenditure and income, and the uncertainty regarding future grant settlements. It also reflects the large amount estimated to be taken from balances in 2009/10 of £412,000. Given the economic uncertainty facing councils, we should strongly endeavour to produce a balanced budget which is self supporting taking only a modest amount (if any) from balances.

Earmarked Reserves

10.8 Annex 5 shows the Council's earmarked reserves together with any movements forecast for 2009/10 and the 2010/11 financial year.

10.9 The earmarked reserves are also judged to be adequate to meet the commitments and forecast expenditure facing the Council. However, you need to be aware that the Revenue Funds previously used to fund the Capital Programme have now been almost fully utilised.

11 BUDGET REQUIREMENT AND PRECEPT

- 11.1 The Local Government Finance Act 1992 requires the Council, as billing authority, to make certain calculations regarding the budget requirement. Obviously at this stage the calculation is based upon the information set out in Section 8 above.

BUDGET REQUIREMENT AND PRECEPT	
	£
RVBC Net Budget	7,199,120
Plus Parish Precepts (See Annex 7)	373,143
	7,572,263
Less - RSG	-525,133
- NNDR	-3,616,386
Net Requirement Before Adjustments	3,430,744
Council Tax Deficit	11,112
Precept (Including Parishes)	3,441,856

12 ILLUSTRATIVE COUNCIL TAX AT BAND D

- 12.1 I have shown below our Band D council tax based on a zero percentage increase. I have shown the likely council tax levels of the other precepting authorities however these are not set at this stage. I will update members with the latest figures at the meeting.

	Actual Band D Council Tax 2009/10 £	Estimated Band D Council Tax 2010/11 £		%
Ribble Valley	137.26	137.26		0.0
Parishes	16.47	16.69		1.3
Lancashire County Council	1,108.30	1,108.30		0.0
Police Authority	142.08	146.27	Est	3.0
Combined Fire Authority	62.41	64.13	Est	2.75
	1,466.52	1,472.65		0.42

13 RECOMMENDED THAT COMMITTEE

13.1 Approve the revised budget for 2009/10 as amended.

13.2 Consider the guideline budget for 2010/11 as suggested by the Budget Working Group recommendations and set a budget requirement and precept for 2010/11.

13.3 Finally, recommend the budget and precept to the Council meeting on 2 March 2010.



DIRECTOR OF RESOURCES

PF9-10/JP/AC
1 FEBRUARY 2010

SPECIAL POLICY & FINANCE COMMITTEE
ANALYSIS OF TRANSFERS TO AND FROM EARMARKED RESERVES

	Original Estimate 2009/10 £	Revised Estimate 2009/10 £
<i>Taken From Reserves</i>		
Ribble Valley in Bloom/Xmas lights		-1,850
Risk Management	-2,810	-5,820
IT Equipment		-2,700
Single Status		-750
Community Enhancements (old)		-1,060
Conservation		-6,840
Building Control Fee Earning	-71,600	-90,060
Parish Grants		-2,900
Longridge Schemes	-94,900	-94,900
<i>Added to Reserves</i>		
Elections	19,000	43,890
Concurrent Functions		14,140
Total Net Transfers from Reserves	-150,310	-148,850

SPECIAL POLICY & FINANCE COMMITTEE

COLLECTION FUND

	Actual 2008/09 £000	Original 2009/10 £000	Revised 2009/10 £000
<i>Expenditure</i>			
Deficit brought forward	99	90	228
Precepts - Lancashire County Council	24,017	24,762	24,762
- Lancashire Policy Authority	3,032	3,174	3,174
- Lancashire Combined Fire Authority	1,341	1,394	1,394
- Ribble Valley Including Parishes	3,339	3,435	3,435
Allocation of Surplus for Year:			
Ribble Valley	0	0	0
Lancashire County Council	0	0	0
Lancashire Combined Fire Authority	0	0	0
Lancashire Police Authority	0	0	0
Cost of Collecting NNDR	81	84	84
Contribution to Pool	10,700	11,450	11,451
Bad Debts Provision	28	248	50
	42,637	44,637	44,578
<i>Income</i>			
Surplus Brought Forward	0	0	0
Share of Deficit:			
- Lancashire County Council	0	68	68
- Lancashire Policy Authority	0	9	9
- Lancashire Combined Fire Authority	0	4	4
- Ribble Valley	0	9	9
Council Tax Income	29,633	30,980	30,644
Council Tax Benefits	1,995	2,033	2,203
Business Rates	10,781	11,534	11,535
	42,409	44,637	44,472
Deficit for Year	-228	0	-106

SPECIAL POLICY AND FINANCE COMMITTEE

SAVINGS 2010/11

PLANNING AND DEVELOPMENT COMMITTEE	£	£
DEVDP - Staffing Costs		
Building Surveyor - Full Time to Part Time	-17,870	
Regeneration officer - Full Time to Part Time	-5,730	
		-23,600
TOTAL PLANNING AND DEVELOPMENT		-23,600
POLICY AND FINANCE COMMITTEE	£	£
FSERV/ Financial Services - Staffing costs		
Technical Accountant removed from establishment	-45,730	
Technical / Health & Housing Accountant Part time to Full Time	21,340	
Systems & Payment Manager	5,660	
Clerical Officer	5,020	
		-13,710
REVUE/Revenues Staffing Savings due to removal of Mobile/Longridge Office		
Area Collector - post removed, officer redeployed	-20,390	
Assistant area collector - post removed, officer redeployed	-20,370	
Relief Collectors	-3,970	
Clerical officer salary protection	2,050	
		-42,680
CIVST/Civic Suite - Staffing costs		
Town Hall Keeper - now also doing cleaning	2,100	
Town Hall Cleaner - now no cleaner	-3,980	
		-1,880
LRGOF/Longridge Office - Premises costs		-580
MOBIL/Mobile Office		
Transport costs	-4,280	
Supplies & Services	-260	
		-4,540
Strategic Housing - Staffing costs		
Housing Strategy Officer increased to 30 hrs	5,910	
Housing Assistant - Reduced to P/T post	-10,030	
Housing Officer - Reduced to P/T post	-12,920	
		-17,040

	£	£
Corporate services manager - post removed	-49,970	
		-49,970
FGSUB/Finance Subscriptions - LGA subs		-5,770
TOTAL POLICY AND FINANCE		-136,170
HEALTH AND HOUSING COMMITTEE	£	£
CLCEM/Clitheroe Cemetery - Equipment and Materials	-1,000	
IMPGR /Improvement grants		
Consultants savings	-3,000	
Additional Income - admin fees	-3,500	
		-7,500
TOTAL HEALTH AND HOUSING		-7,500
COMMUNITY COMMITTEE	£	£
COMMD - Staffing costs		
Admin Officer - not filled due to alternative structure being agreed	-20,600	
Principal Surveyor savings on salary under agreed structure	-11,300	
Parking Administrator (Now P/T)	-8,100	
		-40,000
TOTAL COMMUNITY SERVICES		-40,000
TOTAL ALL COMMITTEES		-207,270

SPECIAL POLICY AND FINANCE COMMITTEE
FURTHER SAVINGS 2010/11 – IDENTIFIED BY CMT

PLANNING AND DEVELOPMENT COMMITTEE	£	£	
Reduction in amount of subscription to Lancashire Economic Partnership from £21,000 (in 10/11) to £5,000 maximum – as agreed by Policy and Finance Committee on 24/11/09	-16,000		
Increase in expected Planning Fee Income	-10,000		
Bring in potential income from Pre-Planning Application Advice	-5,000		
		-31,000	
TOTAL PLANNING AND DEVELOPMENT		-31,000	
POLICY AND FINANCE COMMITTEE			
Increase amount to take from elections reserve fund	-15,000		NR
Delete earmarked reserve arising in 09/10 as a result of saving on current functions grants	-14,140		NR
Increased income for civic suite	-2,500		
		-31,640	
TOTAL POLICY AND FINANCE		-31,640	
COMMUNITY COMMITTEE			
Ribblesdale Pool – 10% Savings	-35,000		
Edisford All Weather Pitch – extra income	-2,000		
Longridge Gym – reduction in business rates	-4,000		
		-41,000	
TOTAL COMMUNITY SERVICES		-41,000	
Take out pay award currently in estimates at 1.5% (to be confirmed)	-94,130		
		-94,130	
TOTAL ALL COMMITTEES		-197,770	

NR = Non Recurring Saving item

**SPECIAL POLICY & FINANCE COMMITTEE
EARMARKED RESERVES**

	Balance at 01/04/09 £	To be Added/Taken in 2009/10 £	Balance at 31/03/10 £	To be Added/Taken in 2010/11 £	Balance at 31/03/11 £
Capital Funds	832,733	-400,000	432,733	-432,733	0
Local Development Framework	11,583	0	11,583	0	11,583
Local Recreation Grants Fund	20,384	0	20,384	0	20,384
Christmas lights and Ribble Valley in bloom	3,560	-1,850	1,710	-1,710	0
LALPAC Licensing System	1,866	0	1,866	0	1,866
Rent Deposit Reserve Fund	7,837	0	7,837	0	7,837
Community Enhancement Fund	3,939	-1,060	2,879	0	2,879
Elections Fund	28,617	43,890	72,507	4,290	76,797
Building Control Reserve Fund	107,957	-90,060	17,897	-87,850	-69,953
Audit Reserve Fund	12,335	0	12,335	0	12,335
Single Status Reserve Fund	54,630	-750	53,880	0	53,880
Rural Development Fund	1,631	0	1,631	0	1,631
Insurance Reserve	20,000	0	20,000	0	20,000
RCCO Unapplied	23,134	0	23,134	0	23,134
Risk Management Reserve	5,818	-5,818	0	0	0
Community Grants - General	6,809	0	6,809	0	6,809
Community Grants - Parishes	4,629	-2,900	1,729	0	1,729
Community Grants - Longridge	94,900	-94,900	0	0	0
Castle Museum	7,391	0	7,391	0	7,391
Homeless Unit Adaptations	3,000	0	3,000	0	3,000
Information Technology Equipment	2,700	-2,700	0	0	0
Conservation	6,844	-6,844	0	0	0
Concurrent Function Grants		14,140	14,140	-14,140	0
Total	1,262,297	-548,852	713,445	-532,143	181,302

SPECIAL POLICY AND FINANCE COMMITTEE

EARMARKED RESERVES

Name of Reserve	Purpose
Capital Funds	Used to fund the capital programme
Local Development Framework	Used to fund work on local development framework
Local recreation grants fund	Used to fund recreation grants
Christmas lights and Ribble Valley in bloom	Used to finance grant payments
Conservation reserve fund	Used to fund conservation project expenditure
LALPAC Licensing System	Used to fund the LALPAC licensing system
Rent Deposit Reserve Fund	Used to fund rent deposits
Community enhancement fund	Used to fund community projects
Elections fund	Used to fund borough elections held once every four years
Building control reserve fund	Available to equalise net expenditure over a three year period
Audit reserve fund	Used for computer audit
Single status reserve fund	Available to meet any costs following the single status review
Rural Development Fund	Used to fund consultation work on Rural Housing
Insurance reserve	Available to meet the costs following demise of Municipal Mutual Insurance Company
RCCO Unapplied	Used to fund capital expenditure
Risk management reserve	Used to pump prime risk management initiatives
Community Grants	To fund community projects
Castle Museum	To fund the costs associated with the initial setup of the Clitheroe Castle Museum
Homeless Unit Adaptations	To fund work to make two flats at the homelessness unit self contained
Information Technology Equipment	To fund purchase of a time recording system
Conservation	To fund conservation schemes completed after the financial year end
Concurrent Function Grants	Arisen as a result of grants applied for being less than the budget provision

SPECIAL POLICY AND FINANCE COMMITTEE

PARISH COUNCIL PRECEPTS

Band D		Parish Precept	Parish Precept	Increase/	Band D
Equiv	Parish	2010/11	2009/10	Decrease	Equivalent
Tax Base		£	£	£	Tax
					£
440	Aighton, Bailey & Chaigley	4,500	4,750	-250	10.23
200	Balderstone	1,300	1,300	0	6.50
198	Bashall Eaves, Great Mitton & Little Mitton	1,065	1,065	0	5.38
2,155	Billington & Langho	25,980	22,000	3,980	12.06
477	Bolton by Bowland, Gisburn Forest & Sawley	9,000	9,000	0	18.87
59	Bowland Forest (High)	1,732	1,732	0	29.36
83	Bowland Forest (Low)	1,200	1,200	0	14.46
82	Bowland with Leagram	800	800	0	9.76
400	Chatburn	10,086	9,840	246	25.22
480	Chipping	7,000	7,080	-80	14.58
524	Clayton le Dale	2,000	2,000	0	3.82
5,141	Clitheroe	98,347	98,347	0	19.13
39	Dinckley	0	0	0	0.00
56	Downham	0	0	0	0.00
105	Dutton	1,300	1,300	0	12.38
209	Gisburn	4,000	4,000	0	19.14
364	Grindleton	7,500	7,500	0	20.60
44	Horton	0	0	0	0.00
73	Hothersall	750	750	0	10.27
2,746	Longridge	60,343	60,343	0	21.97
8	Mearley	0	0	0	0.00
1,011	Mellor	15,000	15,000	0	14.84
20	Newsholme	0	0	0	0.00
143	Newton	2,500	2,500	0	17.48
105	Osbaldeston	750	750	0	7.14
40	Paythorne	0	0	0	0.00
107	Pendleton	1,400	1,200	200	13.08
286	Ramsgreave	1,700	1,700	0	5.94
557	Read	7,000	7,000	0	12.57
663	Ribchester	7,745	7,745	0	11.68
226	Rimington & Middop	3,800	3,500	300	16.81
511	Sabden	14,600	14,600	0	28.57
175	Salesbury	1,800	1,800	0	10.29
507	Simonstone	7,400	7,400	0	14.60

152	Slaidburn & Easington	1,750	1,750	0	11.51
156	Thornley with Wheatley	1,500	1,500	0	9.62
34	Twiston	0	0	0	0.00
448	Waddington	12,000	11,500	500	26.79
370	West Bradford	5,700	5,500	200	15.41
1,466	Whalley	32,095	32,000	95	21.89
999	Wilpshire	14,000	14,000	0	14.01
455	Wiswell	5,500	5,500	0	12.09
43	Worston	0	0	0	0.00
22,357		373,143	367,952	5,191	