

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY COMMITTEE

INFORMATION

Agenda Item No 13

meeting date: 3 NOVEMBER 2009
 title: REVENUE MONITORING 2009/10
 submitted by: DIRECTOR OF RESOURCES
 principal author: ROBIN BRAMHALL

1 PURPOSE

1.1 To let you know the position for the first six months of this year's revenue budget as far as this committee is concerned.

1.2 Relevance to the Council's ambitions and priorities:

- ❖ In accordance with corporate plan objective 2.3, this report provides members with information to ensure that budget allocation and expenditure is in line with corporate priorities.

2 FINANCIAL INFORMATION

2.1 Shown below, by cost centre, is a comparison between actual expenditure and the original estimate for the period. You will see an overall overspend of £64,223 on the net cost of services.

Cost Centre	Cost Centre Name	Net Budget for the Full Year £	Net Budget to the end of period £	Actual including Commitments to the end of the period £	Variance £	
COMMD	Community Services Department	0	420,679	410,968	9,711	R
HWAGY	Highways Agency	8,280	-5,796	-1,713	-4,083	A
HWREP	Highway Repairs	4,760	504	0	504	G
NHWAG	Non-Agency Highways Work	13,230	0	0	0	G
CULVT	Culverts & Water Courses	24,040	1,367	1,551	-184	G
DRAIN	Private Drains	28,820	-911	-339	-572	G
RIVBK	Riverbank Protection	2,370	566	244	322	G
BUSSH	Bus Shelters	20,300	5,925	4,251	1,674	G
SEATS	Roadside Seats	7,270	759	2,144	-1,385	G
SIGNS	Street Nameplates & Signs	16,270	2,124	2,625	-501	G
RIGHT	Public Rights of Way	7,550	-17,191	-12,205	-4,986	A
STCLE	Street Cleansing	305,620	103,283	88,478	14,805	R
VARIOUS	Public Conveniences	229,530	113,310	133,310	-20,000	R

Cost Centre	Cost Centre Name	Net Budget for the Full Year £	Net Budget to the end of period £	Actual including Commitments to the end of the period £	Variance £	
LITTR	Litter Bins	18,470	3,878	7,000	-3,122	A
RCOLL	Refuse Collection	1,071,190	256,548	244,615	11,933	R
RECYC	Recycling & Waste Awareness	80,840	-1,988	-1,617	-371	G
TFRST	Waste Transfer Station	208,230	91,800	91,800	160	G
TRREF	Trade Refuse	0	-88,994	-83,061	-5,933	R
CRIME	Crime and Disorder	60,820	3,698	3,798	-100	G
CRIMP	RV Crime Reduction Partnership	0	0	12,744	-12,744	R
LNGCH	Longridge Civic Hall	4,050	0	0	0	G
ARTDV	Art Development	41,040	10,188	2,950	7,238	R
PLATG	Platform Gallery	80,390	34,539	33,774	765	G
MUSEM	Castle Museum	297,790	11,518	15,303	-3,785	A
TURSM	Tourism	143,120	47,171	46,380	791	G
VARIOUS	Car Parking	-90,700	-68,627	-75,870	7,243	R
ONSTR	On Street Car Parking	-290	13,801	3,222	10,579	R
LDEPO	Longridge Depot	0	5,280	3,935	1,345	G
SDEPO	Salthill Depot	0	19,465	26,989	-7,524	R
VARIOUS	Refuse Collection Vehicles	0	141,448	149,269	-7,821	R
VARIOUS	Grounds Maintenance Vehicles	0	39,291	38,285	1,006	G
VARIOUS	Works Administration Vehicles	0	24,868	20,200	4,668	A
VARIOUS	Plant	0	3,006	2,708	298	G
TWOWR	Two Way Radio	0	372	315	57	G
VEHCL	Vehicle Workshop	0	-9,344	-9,720	376	G
WKSAD	Works Administration	0	-48,561	-57,186	8,625	R
CARVN	Caravan Site	-5,810	-1,038	-607	-431	G
EDPIC	Edisford Picnic Area	3,040	-554	-775	221	G
PKADM	Grounds Maintenance	0	121,967	112,467	9,500	R
PTPUT	Pitch & Putt & Edisford Cafe	150	-10,000	-11,570	1,570	G
ROEBN	Roefield Barn	-50	-26	-25	-1	G

Cost Centre	Cost Centre Name	Net Budget for the Full Year £	Net Budget to the end of period £	Actual including Commitments to the end of the period £	Variance £	
RVPRK	Ribble Valley Parks	438,750	-2,078	-20,404	18,326	R
RPOOL	Ribblesdale Pool	288,620	74,967	132,733	-57,766	R
EALLW	Edisford All Weather Pitch	-11,830	-7,316	-7,924	608	G
LNGSC	Longridge Sports Centre	96,780	33,395	56,698	-23,303	R
LNGYM	Longridge Gym	-11,000	-10,678	19,295	-29,973	R
CYCLS	Cycling	10,140	0	0	0	G
EXREF	Exercise Referral Scheme	28,830	5,559	12,316	-6,757	R
SPODV	Sports Development	81,680	14,808	11,981	2,827	A
GRSRC	Grants & Subscriptions - Community	20,380	18,922	18,760	162	G
XMASL	Xmas Lights & RV in Bloom	1,230	0	1,380	-1,380	G
RECUL	Recreation and Culture Grants	38,410	16,830	17,769	-939	G
SPOGR	Sports Grants	4,720	0	0	0	G

	Total:	3,567,030	1,368,894	1,434,497	-65,603	
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	Transfers to/ from Reserves – Xmas lights and RV in Bloom			-1,380	1,380	
		3,567,030	1,368,894	1,433,117	-64,223	

2.2 The variations between budget and actuals have been split into groups of red, amber and green variance. The red variances highlight specific areas of high concern, for which budget holders are required to have an action plan. Amber variances are potential areas of high concern and green variances are areas, which currently do not present any significant concern.

Key to Variance shading	
Variance of more than £5,000 (Red)	R
Variance between £2,000 and £4,999 (Amber)	A
Variance less than £2,000 (Green)	G

2.3 We have then extracted the main variations for the items included in the red shaded cost centres and shown them with the budget holder's comments and agreed action plans, in Annex 1.

2.4 The main variations for items included in the amber shaded cost centres are shown with budget holders' comments at Annex 2.

3 CONCLUSION

3.1 The comparison between actual and budgeted expenditure shows an overspend for the first six months of the financial year 2009/10.

3.2 For this Committee the majority of 'Red' variances are unfavourable to the Council, such as additional spending at Ribblesdale Pool, Longridge Sports Centre and Longridge Gym.



ROBIN BRAMHALL
SENIOR ACCOUNTANT

CM8-09/RB/AC
16 OCTOBER 2009

COMMUNITY COMMITTEE - RED VARIANCES

Ledger Code	Ledger Code Name	Budget for the Full Year £	Budget to the end of the period £	Actual including Commitments to the end of the period £	Variance £		Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
ARTDV/ 3277	Art Development/ Promotional Activities	8,940	2,234	-3,663	5,897	R	Estimated creditors from 2008/09 still not paid	Pursue creditors again to ensure bills are received and paid
COMMD/ 0100	Community Services Department/Salaries	653,500	326,880	311,352	15,528	R	Underspend due to delay in filling posts, lower grade of new post - and provision for pay award not yet paid	If this trend continues savings of nearly £25,000 should have been realised by the end of the year
COMMD/ 8099z	Community Services Department/Capital Projects	-60,870	-24,348	-16,912	-7,436	R	Less time being charged to capital projects so far this year	Monitor time sheets closely. If time not charged to Capital, then costs will fall on General Fund.
CRIMP/ 3277	RV Crime Reduction Partnership/Promotional Activities	0	0	23,723	-23,723	R	No Budget provision made for either expenditure or income, but funding receivable will cover this	Ensure expenditure and income match up during the year
CRIMP/ 8014z	RV Crime Reduction Partnership/ Lancashire LAA Grant	0	0	-7,611	7,611	R	No Budget provision made for either expenditure or income, but funding receivable will cover this	Ensure expenditure and income match up during the year
DTRN/ 8420n	Various Car Parks/ Car Park Charges	266,200	-141,888	-153,298	11,410	R	Income received well ahead of Budget profile	If this trend continues additional income of over £20,000 should have been generated by the end of the financial year

Ledger Code	Ledger Code Name	Budget for the Full Year £	Budget to the end of the period £	Actual including Commitments to the end of the period £	Variance £		Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
ETRN/0110	Depots and Transport/Wages	169,120	90,510	81,189	9,321	R	Savings in wages due to vacancy in works administration and non filling of post in the Vehicle workshop	Continue monitoring expenditure
ETRN/2602	Depots and Transport/ Vehicle Repairs and Maintenance	172,750	79,839	84,154	-4,315	R	A number of unforeseen repairs	Continue monitoring expenditure
ETRN/2638	Depots and Transport/ Leasing costs	8,300	5,400	828	4,572	R	3 leased vehicles returned to lessor, and replaced by vehicles purchased through the capital programme	Should be net saving of £4,500 by the end of the year
ETRN/2651	Depots and Transport/ Vehicle Insurances	29,370	29,370	36,745	-7,375	R	Additional premiums due to relatively poor claims record	Look at causes of accidents with a view to minimizing these in the future
EXREF/8078z	Exercise Referral scheme/ Hyndburn and Ribble Valley PCT Funding	-55,260	-13,815	0	-13,815	R	Notification of annual funding of £81,170 just received.	First half years bill of £40,585 raised on 2 October 2009
EXREF/8079z	Exercise Referral scheme/ East Lancs Hospital NHS Funding	-1,490	-746	-5,833	5,087	R	Higher income than anticipated	Ensure expenditure and income match up during the year
HWAGY/8075z	Highways Agency/ Lancashire Highways Partnership Funding	-6,800	-6,800	-1,750	-5,050	R	Just £1,750 allocated by LCC rather than the anticipated £6,800	Time allocated to Highways Agency is being reduced to offset this
LNGSC/0100	Longridge Sports Centre/Salaries	44,180	25,051	5,622	19,429	R	Residual costs only following the transfer of activities to Longridge Gym	Revised Budget should be resolved as soon as possible to avoid/minimise any overspend

Ledger Code	Ledger Code Name	Budget for the Full Year £	Budget to the end of the period £	Actual including Commitments to the end of the period £	Variance £		Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
LNGSC/0130	Longridge Sports Centre/Temporary Staff	15,120	9,027	1,121	7,906	R	Residual costs only following the transfer of activities to Longridge Gym	Revised Budget should be resolved as soon as possible to avoid/minimise any overspend
LNGC/1058	Longridge Sports Centre/Redundancy Pay	0	0	9,000	-9,000	R	No Budget provision for this	Revised Budget should be resolved as soon as possible to avoid/minimise any overspend
LNGC/4356	Longridge Sports Centre/ Payment to LCC re Joint Use	0	0	37,507	-37,507	R	This relates to 2008/09. Provision was included in the figures submitted to the Committees Budget meeting but this was among the items removed when savings were being looked for	Significant additional costs will arise in the current year. On the other hand 2008/09 expenditure was understated by a similar amount
LNGSC/8486n	Longridge Sports Centre/Sports Hall Whole	-16,720	-7,201	0	-7,201	R	Income anticipated in the Budget, but none will now arise	Revised Budget should be resolved as soon as possible to avoid/ minimize any overspend
LNGSC/8505n	Longridge Sports Centre/All Weather Pitch (vatable)	-19,830	-9,824	0	-9,284	R	Income anticipated in Budget, but none will now arise	Revised Budget should be resolved as soon as possible to avoid/minimise any overspend
LNGYM/0100	Longridge Gym/Salaries	16,320	8,164	29,055	-20,891	R	Additional expenditure on staffing, adjusted budget still to be resolved, but at present heading for an overspend, although grant received towards additional costs (see below)	Revised Budget should be resolved as soon as possible to avoid/minimise any overspend

Ledger Code	Ledger Code Name	Budget for the Full Year £	Budget to the end of the period £	Actual including Commitments to the end of the period £	Variance £		Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
LNGYM/8092z	Longridge Gym/ Sport England Grant	0	0	-11,250	11,250	R	Grant received towards staffing costs (see above) – more grant will be forthcoming later in the year	Revised Budget should be resolved as soon as possible to avoid/minimise any overspend
PCADM/0110	Public Conveniences Administration/ Wages	123,340	71,535	81,707	-10,172	R	Hourly total rate for cleaning staff is higher than projected in the Budget	Expenditure needs to come under very close control, otherwise the Budget will be significantly overspent
RCOLL/3106	Refuse Collection/ Gate Fees for Green Waste	61,600	25,675	31,208	-5,533	R	Expenditure higher, but so is income – see below	Budget will be exceeded, but will be more than offset by increases in income
RCOLL/8431z	Refuse Collection/ Recycling Credits	-234,930	-97,919	-113,251	15,332	R	Additional credits due to additional recycling	Income should be monitored closely throughout the year
RIGHT/0110	Public Rights of Way/ Wages	12,450	5,190	11,486	-6,296	R	Over 90% of the Budget spent in the first 6 months	Expenditure needs to come under very close control, otherwise the Budget will be significantly overspent
RPOOL/0100	Ribblesdale Pool/ Salaries	62,720	31,375	39,339	-7,964	R	Estimate reduced by £15,000 at Policy and Finance Committee in February 2009. No savings made so far to achieve this	Budget holder looking at reductions in expenditure or increases in income to achieve savings
RPOOL/2432	Ribblesdale Pool/ Electricity	5,560	1,390	46,784	-45,394	R	Large bill received from supplier. Meter readings much higher than in previous years	Consumption has been compared to neighbouring pools, and energy saving measures have been introduced

Ledger Code	Ledger Code Name	Budget for the Full Year £	Budget to the end of the period £	Actual including Commitments to the end of the period £	Variance £		Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
RPOOL/8091z	Ribblesdale Pool/DCMS Free Swimming Grant	-47,190	-47,190	-54,100	6,910	R	Final allocation for 2009/10 higher than budgeted figure	Additional income - but will be needed to offset fall in admissions income
RPOOL/8542n	Ribblesdale Pool/Courses	-48,120	-30,317	-45,630	15,313	R	Significant increase in take up of courses	Monitor income – could be at least £15,000 over Budget by the end of the year.
RPOOL/8827n	Ribblesdale Pool/Junior Admissions	-18,650	-11,306	-1,046	-10,260	R	Effect of introduction of free swimming from 1 st April 2009	Reduced income, some of which can be offset against additional grant
RVPRK/8584z	Ribble Valley Parks/Use of Commuted Sum	-2,950	0	-20,169	20,169	R	Income credited from Commuted Sums account	Will be used to support expenditure in 2009/10
SDEPO/8907z	Salthill Depot/ Stores Oncost	-55,740	-23,232	-16,792	-6,440	R	Lower level of stores issued so lower recovery of costs – deficit growing	Look at allocation of time
SPODV/0100	Sports Development/Salaries	0	0	14,732	-14,732	R	No expenditure anticipated when budget was agreed - but see income below from Crime and Disorder funding	Expenditure during the year will be supported from Crime and Disorder funding.
SPODV/8073z	Sports Development/Lancashire Sport Funding	0	0	-6,500	6,500	R	Income brought forward from 2008/09	Income will be used to support Exercise Referral expenditure during 2009/10
SPODV/8084z	Sports Development/Crime and Disorder Funding	0	0	-13,868	13,868	R	No income anticipated when the Budget was agreed - but see salaries expenditure above	Income will be used to support Sports Development expenditure during 2009/10
STCLE/8584Z	Street Cleansing/Use of Commuted Sum	-950	0	-9,174	9,174	R	Income credited from Commuted Sums account	Will be used to support expenditure in 2009/10

Ledger Code	Ledger Code Name	Budget for the Full Year £	Budget to the end of the period £	Actual including Commitments to the end of the period £	Variance £		Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
TRREF/8 411n	Trade Refuse/ Contracts	-61,310	-58,920	-65,533	6,613	R	Budgeted income for the year already exceeded by over £4,200	Continue monitoring income
TRREF/8 550n	Trade Refuse/ Non Trade Waste	-25,310	-13,415	-6,557	-6,858	R	Income falling as contract income rises	Continue monitoring income
TURSM/ 8641z	Tourism/Lancashire & Blackpool Tourist Brd Grant	0	0	-5,250	5,250	R	Grant for development of website - brought forward from 2008/09	Expenditure will be incurred shortly
VEHCL/ 8900z	Vehicle Workshop/ Oncost 100%	-101,230	-50,634	-45,626	-5008	R	Lower recharge due to lower expenditure	Expenditure and income to be monitored throughout the year
					-67,114			

COMMUNITY COMMITTEE

AMBER VARIANCES

Ledger Code	Ledger Code Name	Budget for the Full Year £	Budget to the end of the period £	Actual including Commitments to the end of the period £	Variance	Reason for Variance
COMMD/0108	Community Services Department/ National Insurance	52,530	25,242	23,175	2,067	A Underspend due to delay in filling posts and lower grade of new post – and provision for pay award not yet paid
COMMD/0109	Community Services Department/ Superannuation	98,820	49,430	46,590	2,840	A Underspend due to delay in filling posts and lower grade of new post – and provision for pay award not yet paid
CRIMP/8576z	RV Crime Reduction Partnership/Contributions & Donations	0	0	-3,000	3,000	A No Budget provision made for either expenditure or income, but funding receivable will need to cover expenditure
LITTR/0110	Litter Bins/ Wages	3,050	1,272	4,640	-3,368	A Much more time spent on bins than in previous years. Annual Budget for the year already overspent by nearly £1,600
LNGSC/0109	Longridge Sports Centre/ Superannuation	8,920	4,459	1,024	3,435	A Savings arising as staff transferred to Longridge Gym. Revised Budget should be resolved as soon as possible to avoid/minimise any overspend
LNGSC/2851	Longridge Sports Centre/ Purchase of Equipment and Materials	6,070	2,677	0	2,677	A Savings arising as activity transferred to Longridge Gym. Revised Budget should be resolved as soon as possible to avoid/minimise any overspend

Ledger Code	Ledger Code Name	Budget for the Full Year £	Budget to the end of the period £	Actual including Commitments to the end of the period £	Variance		Reason for Variance
LNGSC/3277	Longridge Sports Centre/ Promotional Activities	4,010	2,314	140	2,174	A	Savings arising as activity transferred to Longridge Gym. Revised Budget should be resolved as soon as possible to avoid/minimise any overspend
LNGSC/8469n	Longridge Sports Centre/Sports Hall Whole	-4,120	-2,062	0	-2,062	A	Income anticipated in Budget, but none will now arise. Revised Budget should be resolved as soon as possible to avoid/minimise any overspend
LNGYM/0100	Longridge Gym/ Overtime	0	0	2,662	-2,662	A	Additional expenditure on staffing. Adjusted Budget should be resolved as soon as possible to avoid/minimise any overspend
LNGYM/0109	Longridge Gym/Superannuation Salaries	2,550	1,278	5,426	-4,148	A	Additional expenditure on staffing. Adjusted Budget should be resolved as soon as possible to avoid/minimise any overspend
LNGYM/0110	Longridge Gym/Wages	0	0	4,355	-4,355	A	Additional expenditure on staffing. Adjusted Budget should be resolved as soon as possible to avoid/minimise any overspend
LNGYM/8524n	Longridge Gym/Fitness Block	-3,600	-1,800	-5,435	3,635	A	Income to the end of September already higher than annual figure, but will be needed to offset additional expenditure

Ledger Code	Ledger Code Name	Budget for the Full Year £	Budget to the end of the period £	Actual including Commitments to the end of the period £	Variance		Reason for Variance
PKADM/0110	Grounds Maintenance/Wages	193,190	92,925	88,916	4,009	A	Savings due to vacancies and provision for pay award not yet paid
PKADM/0111	Grounds Maintenance/Overtime	1,620	810	3,413	-2,603	A	Increased overtime to cover for vacancies identified above
PKADM/8900z	Grounds Maintenance/Oncost 100%	-20,170	-13,109	-17,606	4,497	A	More rechargeable work carried out
PLATG 0130	Platform Gallery/Temporary Staff	0	0	3,217	-3,217	A	This was needed to fill in for a vacancy for a permanent post – where some savings have been made to offset this
RCOLL/0150	Refuse Collection/Loaders Wages	274,820	137,462	133,283	4,179	A	Vacant post in April 2009 - and provision for pay award not yet paid
RCOLL/0160	Refuse Collection/Drivers Wages	228,410	114,250	110,072	4,178	A	Vacancy in August/September 2009 - and provision for pay award not yet paid
RCOLL/1040	Refuse Collection/Employee Insurances	14,960	14,960	12,174	2,786	A	Saving - Lower premium for 2009/10
RCOLL/2636	Refuse Collection/ Hire of Vehicles	0	0	2,010	-2,010	A	Needed when refuse wagons were being repaired

Ledger Code	Ledger Code Name	Budget for the Full Year £	Budget to the end of the period £	Actual including Commitments to the end of the period £	Variance		Reason for Variance
RCOLL/2885	Refuse Collection Vehicles/Plastic Sacks	5,000	2,359	5,994	-3,635	A	Mainly a large number of lilac sacks issued in August. The budget now appears to be too low.
RECYC/3074	Recycling/ Private Contract Payments	104,700	40,260	43,884	-3,624	A	Additional expenditure due to additional recycling, but offset by additional income
RECYC/8431z	Recycling/ Recycling Credits	-110,180	-42,365	-45,630	3,265	A	Additional income due to increased recycling – but offset by additional expenditure
RPOOL/0130	Ribblesdale Pool/Temporary Staff	29,760	16,228	20,006	-3,778	A	The original budget has been overspent in the last 3 years by £12,000, £5,000 and £10,000 respectively, and based on the spend so far, there could be a similar overspend this year
RPOOL/0210	Ribblesdale Pool/ Instructors Wages	38,030	19,022	21,083	-2,061	A	Additional expenditure due to extra courses. More than offset by additional income from courses run
RPOOL/1013	Ribblesdale Pool/Tuition Fees	2,970	1,486	2,784	-1,298	A	Budget for the whole year nearly spent. Needs controlling for the remainder of the year
RPOOL/2402	Ribblesdale Pool/ Repairs and Maintenance of Buildings	14,740	7,372	12,343	-4,971	A	Includes payment of £1,689 for overhaul and repair of pump unit

Ledger Code	Ledger Code Name	Budget for the Full Year £	Budget to the end of the period £	Actual including Commitments to the end of the period £	Variance		Reason for Variance
RPOOL/8543l	Ribblesdale Pool/Contracts	-15,110	-8,008	-5,193	-2,815	A	Lower take up as many previous contract holders are now entitled to free swimming
RPOOL/8571n	Ribblesdale Pool/Adult Admissions	-65,240	-34,630	-38,596	3,966	A	Income slightly higher than Budget. May have been pessimistic when Budget was calculated
SDEPO/2402	Salthill Depot/Repairs and Maintenance of Buildings	7,920	5,782	7,889	-2,107	A	Budget for the year nearly spent – needs to be very closely monitored
SPODV/0109	Sports Development/ Superannuation	0	0	2,325	-2,325	A	No Budget – but expenditure will be matched by grant income
STCLE/0110	Street Cleansing Wages	102,290	51,164	47,500	3,664	A	One employee on long term sickness absence – and reduced pay
TRREF/8297n	Trade Refuse/Sale of Equipment and Materials	-8,920	-4,462	-2,169	-2,293	A	Income from sale of bins is down, but this is matched by an almost identical fall in expenditure on bins
TRREF/8410n	Trade Refuse/Sacks and Labels	-32,480	-14,942	-11,958	-2,984	A	Income from sale of sacks and labels is down as more businesses move over to bins.
WHLLY/2451	Whalley Toilets/ National Non Domestic Rates	1,170	1,170	4,583	-3,413	A	This relates to both the old and the new toilets, and a refund should be obtained on the old ones, but as the rateable value on the new toilets is higher, there will be an eventual overspend of more than £2,000
					-9,357		