

RIBBLE VALLEY BOROUGH COUNCIL INFORMATION

REPORT TO PLANNING AND DEVELOPMENT COMMITTEE

Agenda Item No 12

meeting date: 5 NOVEMBER 2009
 title: REVENUE MONITORING 2009/10
 submitted by: DIRECTOR OF RESOURCES
 principal author: TRUDY HOLDERNESS

1 PURPOSE

1.1 To let you know the position for the first six months of this year's revenue budget as far as this committee is concerned.

1.2 Relevance to the Council's ambitions and priorities:

- ❖ In accordance with corporate plan objective 2.3, this report provides members with information to ensure that budget allocation and expenditure is in line with corporate priorities.

2 FINANCIAL INFORMATION

2.1 Shown below, by cost centre, is a comparison between actual expenditure and the original estimate for the period. You will see an overall overspend of £35,000 on the net expenditure, after allowing for estimated transfers to and from balances and reserves.

Cost Centre	Cost Centre Name	Net Budget for the full year £	Net Budget to the end of the period £	Actual including Commitments to the end of the period £	Variance £	
DEVDP	Development Department	-10,670	655,926	655,628	298	G
PLANG	Planning Control & Enforcement	46,960	-219,193	-164,825	-54,368	R
PLANP	Planning Policy	125,620	-172	0	-172	G
BCSAP	Building Control SAP Fees	-580	-1,290	-2,826	1,536	G
BLDGC	Building Control	102,130	-113,565	-100,655	-12,910	R
AONBS	Area of Outstanding Natural Beauty	15,010	7,264	7,100	164	G
COMMG	Community Groups	20,890	6,100	4,000	2,100	A
COUNT	Countryside Management	47,810	22,624	20,615	2,009	A
FPATH	Footpaths & Bridleways	5,400	146	0	146	G
HIGHH	High Hedges	1,900	952	0	952	G
CONSV	Conservation Areas	11,830	-8	0	-8	G
ALBNM	Albion Mill	-2,330	5,474	3,683	1,791	G
INDDV	Economic Development	116,730	12,852	11,033	1,819	G
PLSUB	Grants and Subscriptions	25,490	25,490	16,150	9,340	R
CINTR	Clitheroe Integrated Transport Scheme	7,550	5,794	6,114	-320	G
TRNSP	Transport Development	1,160	0	0	0	G
	Total net cost of services	514,900	408,394	456,017	-47,623	

Items added to / (taken from) balances and reserves					
PLBAL H234	Building Control Reserve Fund	-71,600	112,917	100,352	12,565
Net Balances and Reserves		-71,600	112,917	100,352	12,565

Net Expenditure	443,300	521,311	556,369	-35,059
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- 2.2 The variations between budget and actuals have been split into groups of red, amber and green variance. The red variances highlight specific areas of high concern, for which budget holders are required to have an action plan. Amber variances are potential areas of high concern and green variances are areas, which currently do not present any significant concern.

Key to Variance shading	
Variance of more than £5,000 (Red)	R
Variance between £2,000 and £4,999 (Amber)	A
Variance less than £2,000 (Green)	G

- 2.3 We have then extracted the main variations for the items included in the red shaded cost centres and shown them with the budget holder's comments and agreed action plans, in Annex 1.

- 2.4 The main variations for items included in the amber shaded cost centres are shown with budget holders' comments at Annex 2.

3 CONCLUSION

- 3.1 The comparison between actual and budgeted expenditure shows an overspend of £35,000 for the first six months of the financial year 2009/10.

- 3.2 The main area of concern for this committee is the reduced income from planning fees, which is a reflection of the current economic climate. Total income received for planning fees for the first half of this year is £165,000, which compares to £207,000 for the same period last year.

Trudy Holderness

TRUDY HOLDERNESS
SENIOR ACCOUNTANT

PD9 -09/TH/AC
7 OCTOBER 2009

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RED VARIANCES

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including Commitments to the end of the period	Variance		Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
PLANG/8404u	Planning Control & Enforcement/Planning Fees.	-370,000	-220,927	-165,848	-55,080	R	Downturn in planning applications received	To increase income budget holder suggests bringing in a charge for pre-application advice. Planning committee agreed the principle in July and budget holder hopes to move forward with this shortly.
BLDGC/8405n	Building Control / Building Regulation fees	-245,000	-137,273	-121,828	-15,445	R	Downturn in income is due to the current economic climate.	The reduced income is to be partly offset by a reduction in staffing costs from a building surveyors post becoming part-time.
PLSUB/3013	Grants & Subscriptions/Subscriptions	25,490	25,490	16,150	9,340	R	Invoice for Archaeology Service for 2009/10 under review, not paid to date.	Budget holder in discussion with service provider

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AMBER VARIANCES

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including Commitments to the end of the period	Variance		Reason for Variance
BLDGC/3085	Building Control/Consultants.	4,370	1,231	5,410	-4,179	A	Staff from other Local authorities used to cover staff vacancies and long-term sickness. Recent invoice received related to work carried out mainly prior to April 1st 2009. No further work being done for us by other Authorities at present.
BCSAP/8540n	Building Control SAP Fees / SAP Fees	-2,580	-1,290	-4,070	2,780	A	1st full year of only accredited surveyors being able to carry out these inspections, which has resulted in additional work for one of our surveyors.

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including Commitments to the end of the period	Variance		Reason for Variance
DEVDP/0100	Development Department/Salaries	984,080	492,236	489,491	2,745	A	Underspend is a combination of staff turnover from vacancies due to retirement of Building Surveyors and maternity leave for regeneration officer and also provision for pay award still to be paid. These posts have now been filled by either fully or by part-time cover.
DEVDP/0108	Development Department/National Insurance	75,210	37,620	35,533	2,087	A	
DEVDP/3261	Development Department/Statutory Notices	10,480	3,787	7,346	-3,559	A	The increase in conservation areas within the Valley has impacted on the number of adverts required to be placed in local newspapers
DEVDP/8230m	Development Department/Planning Lists	-9,840	-5,518	-1,600	-3,918	A	Income is likely to be reduced by £4k for the year, as planning lists are no longer being sold. Information available on-line
COMMG/4672	Community Groups/Grants	6,100	6,100	4,000	2,100	A	Only two grants have been paid to date usually three by the end of June. Budget holder waiting for further information from groups before releasing funds.